

Vacancy for Temporary Research Assistant – Centre for Quality Assurance (CQA)

1ST JULY 2022 / VACANCIES

The Centre for Quality Assurance of the University of Sri Jayewardenepura, invites applications from prospective candidates for the Post of Temporary Research Assistant (Full Time), to be appointed with immediate effect.

GENERAL CONDITIONS:

- Should be citizens of Sri Lanka.
- Age should be below 30 years on the submission date of the application.

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Pass in BA/B.Sc. degree (or an equivalent degree) with a class from a UGC-recognized University
- Working experience in a similar capacity is preferable

PROFESSIONAL COMPETENCIES REQUIRED:

- Excellent command of written and spoken English.
- High level of IT literacy in office packages, especially in the areas of MS/Word, Excel, PowerPoint, Photoshop, email and preferably in Statistical packages.
- Capable of working in a fast-paced environment.
- Task-oriented with time management and organizational skills
- Self-driving and highly motivated.
- Capable of working in a team environment inspiring trust and cooperation of other team members.

SALARY AND OTHER BENEFITS:

All-inclusive Rs.49, 000.00/month

CONTRACT PERIOD:

This is a Temporary (full-time) position. Initially the Contract Appointment shall be for a period of 12 months and may be renewed based on performance.

METHOD OF RECRUITMENT:

By an interview.

APPLICATIONS AND PARTICULARS:

Self-made applications along with the copies of all academic and professional qualifications and documents to prove the working experience shall be forwarded as a single email to director.cqa@sjp.ac.lk on or before **15th July 2022**.

The Centre for Quality Assurance will reserve the right to shortlist the candidates. Applications which do not reach the requirements, incomplete applications and applications which reach after the closing date will be rejected without intimation.

For further queries, Contact:

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