**Pre-Screening Form**

**VN24/2022 Finance Executive - Colombo**

Candidate’s Name: Click or tap here to enter text.

NIC Number: Click or tap here to enter text.

Passport Number: Click or tap here to enter text.

|  |  |  |
| --- | --- | --- |
| IOM Experience: | Yes | No |
|  | [ ]  | [ ]  |
| Required Qualifications: | Yes | No |
| University Degree in Business Administration, Accounting, Finances, or related discipline from an accredited academic institution with 2 year of related work experience | [ ]  | [ ]  |
| **OR** |  |  |
| High School Diploma in Financial Management with 4 years of related work experience | [ ]  | [ ]  |
|  |  |  |
| Preferred Qualifications: | Yes | No |
| Experience in preparation of budget, accounting, financial, statistical reports | [ ]  | [ ]  |
| Previous experience in handling petty cash | [ ]  | [ ]  |
| Previous experience in handling banking activities | [ ]  | [ ]  |
| Previous experience in SAP system | [ ]  | [ ]  |
| License:  | Yes | No |
| SLMC/SLNC (only for medical positions) | [ ]  | [ ]  |

If yes, please indicate the no: Click or tap here to enter text.

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **READ** | **WRITE** | **SPEAK** |
| Excellent | Good | Poor | Excellent | Good | Poor | Excellent | Good | Poor |
| English  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Sinhala | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Tamil  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
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**Disclaimer**

[ ]  I certify that above information provided is true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in disqualification.