



**CALLING APPLICATIONS FOR THE POST OF DIRECTOR/CAREER GUIDANCE UNIT (PART TIME),
EASTERN UNIVERSITY, SRI LANKA**

Applications are invited from suitable Senior Academic staff (Senior Lecturer Gr. II and above) of Eastern University, Sri Lanka for the Post of Director/ Career Guidance Unit (Part time) as per the UGC Circular No: 934 dated 21.10.2010.

1. Eligibility :

Career Guidance Unit of a University shall function as an integral component of the University with the responsibility of designing and launching appropriate career guidance service across the University. This goal is achieved by designing and conducting centrally operated as well as faculty-level operated multitude of activities that comes under the 10 focal areas given below;

- i. Facilitating the young person's transition from school to University
- ii. Counseling and Advising on Careers
- iii. Employability Skills enhancement
- iv. Career-related information provision
- v. Networking with the industry
- vi. Availing work experience
- vii. Graduate placement
- viii. Integration of Career Guidance within curricular in the form of instructional modules (i.e. Career Development Course Modules)
- ix. Entrepreneurship skills development
- x. Training, research and development

2. Mandatory functions of CGU :

1. CGUs shall work in close collaboration with the Faculties and the Academic Departments, and particularly with the Staff Development Centre for the task of producing "employable graduates".
2. CGUs shall conduct programmes or facilitate the conduct of programmes of the categories identified as focal areas mentioned as above.
3. CGUs shall conduct/promote the conduct of seminars, conferences, workshops, exhibitions, festivals, industry days, career fairs, etc., aimed at "soft skills" development and promoting University graduates among prospective employers that are organized by various departments and units of the University.
4. In the absence of a dedicated unit to coordinate Industrial Training Programme, the CGUs shall facilitate the initiatives taken by University, and faculties for design and conduct of Industrial Placement programmes for providing work experience to undergraduates which are to be organized and conducted through collaboration with industry and diverse professional bodies.

3. Tenure :

This is a part-time assignment and is for a maximum period of three years with provisions to extend for several terms.

Interested Academic staff members may apply the self prepared application with updated Curriculum Vitae along with other relevant information to the Vice-Chancellor, EUSL through proper channels of communication **on or before 10.06.2022**. The Applications are encouraged to send their plans and programmes they propose to implement if appointed as Director/ CGU. *For more information please refer the UGC Circular No: 934 dated 21.10.2010.*