

Communications Officer – Based in National Headquarters in Colombo – HRM 796

If you are proactive, highly motivated, results-oriented, and ready to embark on a challenging career – Come join us

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QUALIFICATION & EXPERIENCE

- Diploma or Higher Professional Communications, Journalism, or in related discipline from a recognized institution. with

- 02 years of post-qualification experience in a similar capacity.

and

- Knowledge of Adobe Photoshop, InDesign, and Illustrator would be an advantage.

COMPETENCIES REQUIRED

- Ability in strategic thinking and identifying ways to improve communication efforts.

- Sound time management and organizational skills.

- Proficient in Microsoft Office applications, content management systems, content development, and handling social media platforms.

- Sound public relations, leadership, and interpersonal skills.

- Excellent language skills in oral and written Sinhala/ Tamil and English.

Other Requirements

- Sound understanding of humanitarian, community, and volunteer-based service interventions.

- Should be a quick learner with the ability to adhere to SLRCS management guidelines and procedures.

- Should be a team player who is self-motivated and able to work under challenging circumstances.

- Abide by and work according to Red Cross and Red Crescent Fundamental Principles.

The SLRCS conducts its general administrative and operational affairs in English Language and the appointment will be on a fixed-term contract basis. Only short-listed applicants will be called for interviews;

Please email your application to; **jobs@redcross.lk** OR post to the Director-General, Sri Lanka Red Cross Society, No. 106, Dharmapala Mawatha, Colombo 07 on or before **08.06.2022** with Reference Number (HRM 796)