



Vacancies for the Post of Project Assistant
Department of Animal Science
Faculty of Animal Science and Export Agriculture, Uva Wellassa University

Vacancies for the post of project assistants for ELTA- ELSE DP AHEAD project of Department of Animal Science is available for the immediate recruitment on contract basis (Depending on the performance, the contract will be renewed).

Attractive remuneration package of Rs.28,750 /= including ETF and EPF per month.

Candidates should be Advanced Level qualified and conversant in MS Office & Basic English Language Skills, Preference will be given to the applicant possessed Diploma or Certificate Course in Computer applications or allied disciplines.

Key Tasks

- Assist the project coordinator and team.
- Assisting procurement and financial activities of the project.
- Maintaining records and provide timely reports.
- Any other task related and exceptionally be required to ensure the smooth operation of the project.

Required Qualification

- Qualified in A/L examination
- Commitment to long working hours (if necessary weekend / holidays)
- Confidence and Communication Skills
- IT Skills (Specially in MS Office)
- Basic English Language Proficiency
- Confident in handling multiple concurrent tasks

Mode of Selection

Self-prepared applications along with detailed CV including educational and other qualifications shall be emailed to ansahead@uwu.ac.lk on or before 29th May 2022. Short Listed candidates will be called for an interview. The University reserves the right to shortlist the candidates. Applications which do not meet the requirements and reach after the closing date will not be entertained.

Please contact 055 222 6580 for further details.

Mr. N.P.P. Liyanage
Project Coordinator
Department of Animal Science

Registrar
Uva Wellassa University

20th May 2022