ICT Associate(Database Programming and Management)

Job categories	IT
Vacancy code	VA/2022/B5505/23889
Department/office	AR, BDMCO, Sri Lanka
Duty station	Colombo, Sri Lanka
Contract type	Local ICA Support
Contract level	LICA-6
Duration	Ongoing
Application period	06-May-2022 to 20-May-2022

Applications to vacancies must be received before midnight Copenhagen time (CET) on the closing date of the announcement.

Background Information - UNOPS

UNOPS is an operational arm of the United Nations, supporting the successful implementation of its partners' peacebuilding, humanitarian and development projects around the world. Our mission is to help people build better lives and countries achieve sustainable development.

UNOPS areas of expertise cover infrastructure, procurement, project management, financial management and human resources.

Working with us

UNOPS offers short- and long-term work opportunities in diverse and challenging environments across the globe. We are looking for creative, results-focused professionals with skills in a range of disciplines.

Diversity

With over 4,000 UNOPS personnel and approximately 7,000 personnel recruited on behalf of UNOPS partners spread across 80 countries, our workforce represents a wide range of nationalities and cultures. We promote a balanced, diverse workforce — a strength that helps us better understand and address our partners' needs, and continually strive to improve our gender balance through initiatives and policies that encourage recruitment of qualified female candidates.

Work life harmonization

UNOPS values its people and recognizes the importance of balancing professional and personal demands.

Background Information - Job-specific

UNOPS is an operational arm of the United Nations helping a wide range of partners in delivering peace, security, humanitarian and development projects across the world.

UNOPS Sri Lanka implements tailored socio-economic development projects that benefit vulnerable people and supports the Government national capacities. UNOPS has been working across Sri Lanka managing education, public health, roads, water and sanitation, fisheries, agriculture and solid waste infrastructure projects. UNOPS also provides expertise in procurement, fund management and human resources management services.

As part of its advisory services, UNOPS will work closely with members of the Sri Lankan civil society to provide them with skills, tools and training to support their work in assisting the people and communities of Sri Lanka. As part of this initiative to strengthen technical skills and capacities, the selected candidate will work closely with the other team members in the project.

Under the direct supervision of the Programme Manager, who reports to the Country Manager, and technical guidance of the ICT colleagues in the country and in HQ, the ICT Associate is responsible for efficient and effective ICT management and support for the UNOPS Sri Lanka Peacebuilding programme.

This position is based in Colombo with extensive travel to field and project locations.

Functional Responsibilities

Summary of functions:

1. Programme Database platform development, Data analysis and development

2. Project Data support and maintenance

3. Analysis and documentation

Programme Database platform development, Data analysis and development

- Analyze and translate project requirements and develop CSO online platform.

- Lead the analysis of the requirements and development of visualizations and management solutions.

- Design and develop reports and visualization products.

- Coordinate the implementation processes to bring data from various data sources into data repositories.

Project Data support and maintenance

- Ensure the performance of data sanity checks and unit testing of reports, coordinate the participation in end-user testing for buy fixing and issues resolution

- Act as main focal point for communication with CSO online platform and other operation teams to ensure recommendations on performance, security and user interface are provided

- Oversee Work Orders assessment and ensure fixes are applied by troubleshooting and resolving reporting and BI incidents and problems;

- Monitor and apply performance improvements to platform processes;

- Analyze and investigate project issues and apply fixes as / when needed

Analysis and documentation

- Manage the documentation and activities performed.

- .Perform other duties as may be reasonably required and in line with the incumbent's scope of services above.

Impact of Results

The ICT Associate is responsible to ensure the CSO platform is established and runs smoothly using standard processes and tools in a timely and effective manner.

Competencies

Integrity
& Inclusion

Treats all individuals with respect; responds sensitively to differences and encourages others to do the same. Upholds organizational and ethical norms. Maintains high standards of trustworthiness. Role model for diversity and inclusion.

Acts as a positive role model contributing to the team spirit. Collaborates and supports the development of others.

Demonstrates understanding of the impact of own role on all partners and always puts the end beneficiary first. Builds and maintains strong external relationships and is a competent partner for others (if relevant to the role).

Efficiently establishes an appropriate course of action for self and/or others to accomplish a goal. Actions lead to total task accomplishment through concern for quality in all areas. Sees opportunities and takes the initiative to act on them. Understands that responsible use of resources maximizes our impact on our beneficiaries.

Open to change and flexible in a fast paced environment. Effectively adapts own approach to suit changing circumstances or requirements. Reflects on experiences and modifies own behavior. Performance is consistent, even under pressure. Always pursues continuous improvements.

Evaluates data and courses of action to reach logical, pragmatic decisions. Takes an unbiased, rational approach with calculated risks. Applies innovation and creativity to problem-solving.

Expresses ideas or facts in a clear, concise and open manner. Communication indicates a consideration for the feelings and needs of others. Actively listens and proactively shares knowledge. Handles conflict effectively, by overcoming differences of opinion and finding common ground.

Education/Experience/Language requirements

Education

- High school diploma or equivalent is required

- A University degree (Bachelor's or Master's) or technical diploma in Applied Mathematics, Electronics, Statistics, Computer Science, Information Systems /Technology, Engineering or related field is an asset and may substitute for some of the required years of experience.

Experience
Required:

- A minimum of six (6) years of progressively responsible professional experience in the field of ICT, Electronics, Information Systems, or other related fields is required.

- A minimum three (3) years of experience with SQL Data Warehouse or SAP HANA or SAP BW or SAP ERP or ABAP development.

- Minimum 1 year of experience with data integration, cleansing, ETL related areas.

- Minimum 1 year of experience with Microsoft SQL or any other database tool.

Desirable:

- Experience in solving analytical problems using quantitative techniques.

- Experience in developing online platforms.

- Experience in managing databases.

- Experience in Programming.

- Experience in Process Chains and Data Services management.

- Ability to take high level, loosely-defined business problems and identify precise, quantitative solutions.

Language

- Fluency in English (write, read, speak) is required.

- Knowledge of another local language is desirable.

Contract type, level and duration

Contract type: Individual Contractor Agreement
Contract level: Local ICA Support
Contract duration: Open-ended, subject to organizational requirements, availability of funds and satisfactory performance

For more details about the ICA contractual modality, please follow this link:
https://www.unops.org/english/Opportunities/job-opportunities/what-we-offer/Pages/Individual-Contractor-Agreements.aspx (https://www.unops.org/english/Opportunities/job-opportunities/what-we-offer/Pages/Individual-Contractor-Agreements.aspx)

Additional Considerations

- The position is open to Sri Lankan nationals only.
- **Qualified female candidates are strongly encouraged to apply.**
- Please note that the closing date is midnight Copenhagen time

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- UNOPS seeks to reasonably accommodate candidates with special needs, upon request.
- Work life harmonization - UNOPS values its people and recognizes the importance of balancing professional and personal demands. We have a progressive policy on work-life harmonization and offer several flexible working options. This policy applies to UNOPS personnel on all contract types
- For staff positions only, UNOPS reserves the right to appoint a candidate at a lower level than the advertised level of the post
- For retainer contracts, you must complete a few Mandatory Courses (around 4 hours) in your own time, before providing services to UNOPS.
- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

It is the policy of UNOPS to conduct background checks on all potential recruits/interns. Recruitment/internship in UNOPS is contingent on the results of such checks.

DISCLAIMER

The screening of your application will be conducted based on the information in your profile. Before applying, we strongly suggest that you review your UNOPS Jobs profile (https://jobs.unops.org/pages/User/CreateProfile.aspx) to ensure completeness, especially the education and experience sections.

RELEVANT STORIES

- "While the JPO programme was a learning experience for me, I was also able to share my own knowledge and skills with those I supervised later on."

  Pierre Jullien

  Director And Representative, Côte D'ivoire Operations Centre

- "UNOPS is a results-oriented organization – it therefore pushes me to perform at my best every day."

  Mariacarmen Colitti

  Senior Partnerships and Liaison Advisor

  Explore our work >> (https://www.unops.org/news-and-stories/?type%5B%5D=StoryArticle)