



# UNIVERSITY OF COLOMBO

## FACULTY OF GRADUATE STUDIES

### VACANCIES

#### Post of Programme Assistants/Accounts Assistants (on Assignment Basis)

Applications will be entertained up to 6th May 2022 from suitably qualified applicants for the following Post at the Faculty of Graduate Studies, University of Colombo.

**Minimum Qualifications** : Should have passed the GCE (O/L) examination in six (06) subjects at one sitting with credit passes in:

- o Sinhala Language/Tamil Language
- o English Language/English Literature
- o Mathematics

AND

Should have passed in all subjects at GCE (A/L) examination (except Common General Paper) at one sitting.

PREFERENCE WILL BE GIVEN to those who possess an acceptable qualification in Computer applications of not less than six months duration obtained from a recognized institution and relevant work experience.

**Age** : Between 24 - 28 years

**Monthly Remuneration** : Rs. 40,000/- (An all-inclusive fixed payment).

#### GENERAL CONDITIONS

This appointment is on an **assignment basis** initially for a period of five months. However, the University may consider to extend the service of the selected candidate depending on work requirements and satisfactory performance during the period of assignment.

Self-prepared applications including contact telephone numbers together with photocopies of all relevant certificates should be forwarded to “**Senior Assistant Registrar/Faculty of Graduate Studies, University of Colombo, No. 35, 30, Prof Stanley Wijesundera Mawatha, Colombo**” under registered cover on or before 6th May 2022. The post applied for should be marked on the top left hand corner of the envelope. **Applications without photocopies of relevant certificates will be rejected.**

**Registrar,  
University of Colombo,  
Colombo 03.**

24.04.2022