



AMERICAN EMBASSY, COLOMBO

Security Guards - [Female/Male]

We encourage both women and men to apply for this position. The United States Embassy seeks a diverse workforce with equal opportunity for all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. Your humanity and kindness are of paramount importance. Your ability to do your job better than anyone in Sri Lanka is what we are concerned with. Not your sexual, religious, and political preferences.

Selected candidates will perform guard duties to safeguard U.S. government property and personnel and protect property from fire damage or theft.

The work schedule for this position is: Full Time - 60 hours per week.

The monthly gross salary for this position will be Rs. 100,313/-

Qualifications Required:

- 1. Education** - Completion of Primary school is required (*Candidate must have passed Grade 5*).
- 2. Prior Work Experience** - Two years of military, police, or private security experience is required.
- 3. Language Proficiency** - Level I (Limited Knowledge) reading, writing, and speaking English is required (*This will be tested*).
Level III (Good Working Knowledge) reading, writing, and speaking Sinhala and/or Tamil is required.
- 4. Job Knowledge** - Must have a good knowledge of the emergency response procedures and notification process, familiarity with state-of-the-art security equipment and processes, awareness of cultural norms and customs is required.
- 5. Skills and Abilities** - Must have the Ability to understand the security control panel and to operate emergency alarms and the public address system. Ability to use state-of-the-art security and radio communication equipment. Ability to use Automated External Defibrillator, fire extinguisher and personal protective equipment. Ability to walk and/or stand in a wide variety of weather conditions for an extended period of time. Ability to work flexible shift schedules, to include nights, days, weekends, and/or holidays.

Required Documents:

To apply for this position applicants **must electronically submit copies of the documents listed below** along with the electronic application, to be considered for employment. Failure to do so may result in a determination that the applicant is not eligible and qualified.

- Relevant Educational Certificates
- Relevant Service/Work Experience Certificates
- Proof of citizenship (National Identity Card/Passport and/or Work Permit)

How to Apply:

Please visit our website <https://lk.usembassy.gov/embassy/jobs/> to submit your applications through Electronic Recruitment Application system [ERA]. Before you continue with the application process, please carefully read the instructions available on our website.

PAPER OR E-MAILED APPLICATIONS ARE NOT ACCEPTED

Your application should reach us **on or before April 07, 2022.**

Please note, only shortlisted candidates will be contacted.