



International Organization for Migration (IOM)
The UN Migration Agency

NURSE (MH) ~ COLOMBO

Open to External & Internal Candidates

Organizational Unit	: MIGRATION HEALTH
IOM Classification	: NURSE (MH)
Duty Station	: COLOMBO
Salary per Hour	: LKR 750.00
Type of Appointment	: CONTRACT BASIS (Special Short Term - Hourly Contract)
Estimated Start Date	: AS SOON AS POSSIBLE
Closing Date	: APRIL 03, 2022

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to government and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the Direct Supervision of the Senior Nurse (MH), and the overall supervision of the Chief Migration Health Officer (MH), the candidate will be responsible for the following duties and responsibilities;

Core Functions / Responsibilities:

1. Briefing and counselling medical procedures to the clients, paying special attention to radiology and laboratory testing;
2. Interview applicants for identification of risk factors and perform necessary investigations in coordination with the laboratory technician;
3. Assist in specimen collection, paying special attention at correct identification of clients labelling of samples and reporting;
4. Assist the Senior Nurse in conducting initial screening for health assessment including history taking, clinical assessment, treatment, immunization and collating medical reports;
5. Assist the Senior Nurse in sample collection as required. Ensure safety and confidentiality of all procedures in coordination with the laboratory technician;
6. Ensure all the samples are transported to the relevant laboratories according to the international and IOM standards in the absence of laboratory technician.
7. Coordination with the relevant laboratories and timely collection of laboratory results and reports, in the absence of Laboratory Technician.
8. Maintain records and registers of applicants who undergo medical investigations.
9. Cover up the specified duties of the medical laboratory technician and the radiographer, as and when required.
10. Assist the Senior Nurse and the physicians to ensure adequate treatment and follow up of the clients who undergo specific treatment schedules;
11. Assist with registration, data entry and other medical administrative functions; Maintain daily, monthly and annual statistics and perform data analysis;
12. Participate in field follow up as and when required.

Required Qualifications and Experience

Education

- University Degree in Nursing from an accredited academic institution with Two (2) Years of Professional Experience in the related field: or
- Four (4) years related work experience in the field of nursing with a Diploma in Nursing will be advantageous.
- **A valid licence (SLMC Reg.) to practice as a nurse in Sri Lanka.**

Experience

- Experience in briefing and counselling the clients is a strong requirement;
- Administrative & Clerical work experience, preferably within the International Humanitarian Field will be advantageous;

Technical

- Effectively applies knowledge on health issues;
- Effectively coordinates actions with other implementing partners;
- Works effectively with local authorities, stakeholders, and beneficiaries.

Languages

Fluency in **English** and **Sinhalese / Tamil** is required; Fluency in multiple languages is advantageous;

Required Competencies

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – Behavioural indicators - *level 1*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Appointment will be subject to certification that the candidate is medically fit for appointment and successful reference checks.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their **detailed bio data and cover letter including two work related referees (non-related)** via email to HRSRILANKA@iom.int indicating position applied on subject line.

Or

by post to Human Resources Department, International Organization for Migration, 80A, Elvitigala Mawatha, 9th Floor – Institute of Bankers of Sri Lanka (IBSL) Building, Colombo 08 indicating the position applied for on the envelop by **Sunday 03rd April 2022**.

Applications without the above mentioned will not be considered.

Only shortlisted candidates will be contacted.

Posting period:

From 27.03.2022 to 03.04.2022