SRI LANKA MEDICAL COUNCIL

VACANCY

Post of MANAGEMENT ASSISTANT
Information Technology - Contract Basis

Applications are invited from citizens of Sri Lanka who are not less than 20 years and not more than 35 years as at 08.04.2022 of age for the above vacancy.

Required qualifications and experience:

1. G.C.E.(O/L) six subjects with credit passes for Sinhala Language/Tamil Language, English Language, and Mathematics.

2. Should have passed in all subjects at the G.C.E. (A/L) Examination (except the Common General Paper) in one sitting.

3. Should have obtained the certificate of proficiency not below than N.V.Q Level 04 issued by a Technical / Vocational Training Institute in the field of Information Communication Technology or Equivalent.

4. Preference will be given to those who have a Degree in Information Technology, recognized by the University Grants Commission.

5. Three years Working experience in Computer Hardware, Software, Network and Systems will be added advantages.

6. Computer literacy, good communication and interpersonal skills with a good knowledge of English language is essential.

Job description – Responsible for Effective Management of Computer related hardware, software network and systems related duties.

Applications along with a curriculum vitae including two non-related referees should be addressed to the Registrar, Sri Lanka Medical Council to reach the SLMC office on or before 08 April 2022.

Please mention the words **"Post of Management Assistant-IT"** on the left-hand corner of the envelope.

Dr. Ananda Hapugoda
Registrar,
Sri Lanka Medical Council
No. 31, Norris Canal Road
Colombo 10

27.03.2022