



# MINISTRY OF EDUCATION

STATE MINISTRY OF SKILLS DEVELOPMENT, VOCATIONAL EDUCATION, RESEARCH & INNOVATION

## CITY UNIVERSITY OF KEGALLE

### VACANCIES ON CONTRACT BASIS

The City University of Kegalle is established by State Ministry of Skills Development, Vocational Education, Research & Innovation under Ministry of Education with the objective to provide free higher education to youth to make them a completely new breed of graduates empowered with future-ready skills. This project has been implemented under the Gazette Extraordinary Number 2209/14 dated 04.01.2021.

The following degree programs are conducted by the City University of Kegalle.

#### 1. Faculty of Post-Harvest Management and Value Addition

- i. Bachelors Honours of Technology in Post-Harvest Management and Value Addition

#### 2. Faculty of Sustainable Tourism and Hospitality

- i. Bachelors Honours of Science in Sustainable Tourism & Hospitality

#### 3. Faculty of Information and Communication Technology

- i. Bachelors Honours of Technology in Information Technology Service Management
- ii. Bachelors Honours of Technology in Automation and Data Analytics
- iii. Bachelors Honours of Technology in Multimedia Technologies

Applications are invited from qualified citizens of Sri Lanka for the below mentioned posts (on contract basis). Those who are entitled for sabbatical leave are encouraged to apply for these posts.

#### 01. Administration Division

- I. Post of Senior Lecturer (Grade I) (Contract basis)
- II. Post of Senior Lecturer (Grade II) (Contract basis)
- III. Post of Lecturer (Contract basis)
- IV. Assistant Registrar (Contract basis)
- V. Assistant Bursar (Contract basis)
- VI. Technical Officer (Contract basis)
- VII. Management Assistant

#### 02. Faculty of Post-Harvest Management and Value Addition

- I. Post of Senior Lecturer (Grade I) (Contract basis)
- II. Post of Senior Lecturer (Grade II) (Contract basis)
- III. Post of Lecturer (Contract basis)
- IV. Demonstrator (Contract basis)

#### 03. Faculty of Sustainable Tourism and Hospitality

- I. Post of Senior Lecturer (Grade I) (Contract basis)
- II. Post of Senior Lecturer (Grade II) (Contract basis)
- III. Post of Lecturer (Contract basis)
- IV. Demonstrator (Contract basis)

#### 04. Faculty of Information and Communication Technology

- I. Post of Senior Lecturer (Grade I) (Contract basis)
- II. Post of Senior Lecturer (Grade II) (Contract basis)
- III. Post of Lecturer (Contract basis)
- IV. Demonstrator (Contract basis)

#### Salary :-

- Post of Senior Lecturer (Grade I) - Rs 91,310 + 7,800 (Allowance)
- Post of Senior Lecturer(Grade II) - Rs. 79,360 + 7,800 ( Allowance)
- Post of Lecturer - Rs. 69,580 + 7,800 ( Allowance)
- Assistant Registrar - Rs 50,625 + 7,800 ( Allowance)
- Assistant Bursar - Rs 50,625 + 7,800 ( Allowance)
- Demonstrator - Rs 40,920 + 7,800 ( Allowance)
- Technical Officer - Rs 31,625 + 7,800 ( Allowance)
- Management Assistant - Rs 30,725 + 7,800 ( Allowance)

#### SENIOR LECTURER (GRADE I)

Candidates shall possess the academic qualifications required for Lecturer (Contract basis) as specified in this document

AND

1. A Doctoral Degree in the relevant field of study or Masters Degree in the relevant field of study with full-time research of at least 02 years. Preference will be given to those who have developed new innovations/ inventions as a result of their postgraduate / research work

OR

2. Professional qualifications in the relevant field and / or industrial experience in the relevant field with a proven track record of success as may be approved by the City University

AND

At least six (06) years experience after the postgraduate degree in one or more of the following:

- i. Teaching at University Level,
- ii. Professional experience,
- iii. Research in a recognized Institution,
- iv. Postgraduate Studies to acquire the qualifications stipulated in (2) above.

#### SENIOR LECTURER (GRADE II)

Candidates shall possess the academic qualifications required for Lecturer (Contract basis) as specified in this document

AND

1. A Doctoral Degree in the relevant field of study or Masters Degree in the relevant field of study with full-time research of at least 02 years. Preference will be given to those who have developed new innovations/ inventions as a result of their postgraduate / research work

OR

2. Such professional qualifications and / or industrial experience in the relevant field with a proven track record of success as may be approved by the City University

AND

At least six (06) years experience after the Bachelor's degree in one or more of the following:

- i. Teaching at University Level,
- ii. Professional experience,
- iii. Research in a recognized Institution,
- iv. Postgraduate Studies to acquire the qualifications stipulated in (2) above.

#### LECTURER

1. A Honours Degree with specialization in the relevant subject with First or Second Class (Upper Division) and at least 03 years experience in teaching/research/professional work

OR

2. A Honours Degree with specialization in the relevant subject with Second Class (Lower Division) and at least 04 years experience in teaching/ research/professional work

OR

3. A Honours Degree with specialization in the relevant subject or any other degree with at least Second Class, and at least 5 years experience in the relevant industry sector with a proven track record of success

OR

4. Such academic or professional qualifications or professional/industrial experience in the relevant field with a proven track record of success as may be approved by the City University.

#### ASSISTANT REGISTRAR

1. Should possess a Bachelor's Degree with First or Second Class from a recognized University/Higher Educational Institute.

OR

2. Should possess a Bachelor's Degree with a Postgraduate Degree/ Postgraduate Diploma in Administration / Management\*\* from a recognized University/ Higher Educational Institute.

Age : Should not be less than twenty two (22) years and not more thirty (30) years.

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- Public/ Business Administration
- Management
- Public Policies
- Human Resource Management
- Economics
- Law
- Financial Management
- Project Planning and Management
- Information Technology
- Any other discipline with a significant component of Management / Administration.

#### ASSISTANT BURSAR

1. Pass in the Final II examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent

OR

2. (a) (i) Should possess a Bachelor's Degree specialized in Accounting from a recognized University / HEI

OR

- (ii) Should possess a Bachelor's Degree from a recognized University / HEI with a pass in the Intermediate level Examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent

OR

- (iii) Should possess a Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor

AND

- (b) Two (02) years of experience in Accounting/Auditing in a Government/ State Corporation or reputed private sector organization.

#### DEMONSTRATOR

- (a) A BSc. Degree holder with relevant field as a major subject

OR

- (b) Special Degree holder in the relevant field

AND

- (c) At least one (1) year experience in teaching/professional work in relevant field.

#### TECHNICAL OFFICER

1. Should pass in three (3) subjects at the G.C.E. (A/L) Examination in one sitting in Science Subjects in the Science Stream; Subject combination/s to be decided by the Faculty concerned upon the recommendation of the Department

AND

2. Having obtained a certificate of proficiency not below the N.V.Q. Level 5 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or from a recognized Institution in the field of Information Communication and Multimedia Technology / Information and Communication Technology / Information Technology or equivalent

#### MANAGEMENT ASSISTANT

1. Should have passed the GCE (O/L) Examination in six (06) subjects at one sitting with Credit passes in :-

- i. Sinhala Language / Tamil Language
- ii. English Language / English Literature
- iii. Mathematics

AND

2. Should have passed in all subjects at G.C.E (A/L) Examination (except the Common General Paper) at one sitting.

(Passing in 3 subjects under the Old Syllabus at one sitting would be sufficient for this purpose.)

3. Preference will be given to those who possess the following:

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute

AND

- b) Two years of experience in the use of computer application packages.

#### Note:- Eligibility

- a) Should be a citizen of Sri Lanka.
- b) Should be not less than 18 years and not more than 30 years of age on the closing date of applications.
- c) Should be of good character.

Applicants who wish to apply for the above posts can get the relevant specimen application form downloaded from the website of the State Ministry of Skills Development, Vocational Education, Research & Innovation (<http://skillsmin.gov.lk>). The applicants are further instructed to study the details of above vacancies appearing on the website of the State Ministry of Skills Development, Vocational Education, Research & Innovation.

Duly perfected applications, along with relevant educational qualifications (detailed degree certificates), copies of professional and service certificates and copies of certificates to support other qualifications should be sent under registered cover to reach the Secretary, State Ministry of Skills Development, Vocational Education, Research & Innovation, 354/2, "Nipunatha Piyasa", Elvitigala Mawatha, Colombo 05 on or before 04th March 2022.

The post applied for should be clearly mentioned on the top left-hand corner of the envelope containing the application. Officers of government departments/ corporations and other institutions should submit their applications through their respective heads of institutions. Kindly ensure that an additional copy of the application being forwarded through the head of institution, is also sent to the address given.

Applications received later than the prescribed date will not be considered. Incomplete applications will be rejected without intimation.

#### Secretary

State Ministry of Skills Development, Vocational Education, Research & Innovation  
No. 354/2, "Nipunatha Piyasa"  
Elvitigala Mawatha,  
Colombo 05.

20.02.2022