



# National Research Council of Sri Lanka

State Ministry of Skills Development, Vocational Education,  
Research & Innovation

## VACANCIES

The National Research Council of Sri Lanka is a government funding agency that provides financial assistance to public sector scientists in the country.

The National Research Council has decided to re-advertise due to the current pandemic and applications are invited from qualified citizens of Sri Lanka for the following post in the National Research Council (NRC). Those who already applied according to the advertisement dated 11th July 2021, which was published in the Sunday Observer Newspaper do not need to reapply. Please note that only shortlisted candidates will be called for the interview.

### Chief Executive Officer - HM 2-1 Post

**Job Description:** Be responsible and accountable for all the activities and administrative and financial affairs of the NRC under the general direction and control of the Council, exercise, perform and discharge powers, functions and duties of the Council as may be delegated by the Council and provide leadership and encouragement to the staff of the NRC, for excelling in official achievements and pursuing objectives and functions of the NRC.

#### Qualifications:

1. A Bachelor's Degree in Science which is recognized by the U.G.C and Postgraduate Degree in Science/Agriculture/ Business Administration or any other relevant field of Corporate membership of a recognized professional institution in Management

And

At least 20 years experience in Managerial Level out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Board or a reputed Mercantile Establishment after obtaining the first degree

OR

2. A Bachelor's Degree in Science which is recognized by the U.G.C and PhD Degree in Science/ Agriculture/Business Administration or any other relevant field

And

At least 05 years experience at Senior Managerial Level with a proven track record and management experience in a Corporation, Board or a reputed Mercantile Establishment after obtaining first degree.

**Age** : Should be not less than 35 years and not more than 55 years.

**Salary Scale** : HM 2-1- [Rs. 91,645 - 2,700 x 12 - 124,045]

#### Other conditions applicable for the above post

1. Applicants should be citizens of Sri Lanka.
2. Applicants should be physically and mentally fit to discharge duties of the post well and to serve in any part of the island.
3. Applicants should be of excellent moral character.
4. Recruitment by a structural interview conducted by a panel appointed by the appointing authority.
5. This appointment will be permanent with entitlement to Employees' Provident Fund (EPF) and Employees' Trust Fund (ETF). As per the National Research Council Act No. 11 of 2016, this appointment will be for a period of five years calculated from his/ her date of appointment. The CEO unless reappointed may, if he/she was a member of the staff of an institution governed by the said Act on the day prior to his/her appointment as CEO, revert to his substantive post in the institution provided he/she has not completed his/her sixtieth year.
6. Other fringe benefits applicable to the stipulated post of the National Research Council (Vehicle or Vehicle Allowance, Fuel Allowance & Telecommunication Allowance).
7. Applicants should forward their **signed applications with copies of Birth Certificate, other relevant certificates together with names and addresses of two non-related referees and marked the post applied for on the top left-hand corner of the envelope** under registered post/ courier to reach the "Chairman, National Research Council, 120/7, Vidya Mawatha, Colombo 07" on or before **28th October 2021**.
8. **You should email a scanned copy of the CV with copies of Birth Certificate, other relevant certificates to admin@nrc.gov.lk to ensure the timely submission, to avoid any COVID related postal/ courier delays. All pages of CV should be signed by the candidate.**
9. Applications from officers in Government Departments / Corporations / Statutory Boards must be forwarded through the heads of their respective Institutions.
10. All applications that do not comply with the above requirements will be rejected.
11. Only applicants who are eligible for the post will be called for the interview.

This advertisement is published in the NRC website, [www.nrc.gov.lk](http://www.nrc.gov.lk)

**Chairman,  
National Research Council,  
120/7, Vidya Mawatha,  
Colombo 07**

**Tel: 011- 2675176**

**Fax: 011-2675136**

**Email: admin@nrc.gov.lk**