



UNIVERSITY OF JAFFNA, SRI LANKA

VACANCY

The University of Jaffna, Sri Lanka will entertain applications from suitably qualified persons for the following post:

Post of Assistant Bursar: [on temporary basis]

Qualifications:

1. Pass the final II examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent

OR

2. I. Should possess a Bachelor's Degree specialized in Accounting from a recognized University/HEI

OR

- II. Should possess a Bachelor's Degree from a recognized University/HEI with a pass in the Intermediate level examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent

OR

- III. Should possess Higher National Diploma in Accountancy [HNDA] from Sri Lanka Institute of Advanced Technological Education [SLIATE] or its predecessor

AND

Two (02) years of experience in Accounting/Auditing in a Government/ State Corporation or reputed private sector organization.

The post is temporary for a period of minimum 6 months.

Salary - Initial salary Point of Rs.50,625.00 (fixed) monthly within the UGC salary structure for the post.

STATUTORY BENEFITS

1. Employment Trust Fund benefits
2. Universities Provident Fund benefits

Selection will be on structured Interview.

Applications should be on **specified form** issued by the University. Application Form and other particulars for the above posts can be **downloaded only from the University website - www.jfn.ac.lk**.

[You may forward the scan copy of the application and other relevant documents to **estnastaff@gmail.com** as an advanced copy]

The duly completed application on prescribed forms together with the copies of relevant certificates and complete curriculum vitae should be sent under registered cover to reach the **Deputy Registrar/ Non-Academic Establishments, University of Jaffna, P.O. Box 57, Thirunelvely, Jaffna** on or before **29.10.2021**.

Please mark relevant post on the top of the left hand corner of the envelope.

Incomplete and illegible applications and Applications without the copy of the supportive documents for Educational/Professional and Experience that are received after the closing date will be rejected without intimation.

REGISTRAR

**University of Jaffna,
Jaffna.**

04.10.2021.