

BANKING ASSOCIATE / SENIOR BANKING ASSOCIATE TRADE FINANCE – IMPORTS

The job holder is responsible to handle Imports Counter Products while maintaining the service levels agreed with the respective business lines

The Job:

- Ensure processing of day to day transactions while maintaining SLA standards
- Ensure that regulatory and compliance policies are adhered to
- Ensure that SWIFT messages are processed in line with the SWIFT standards
- Ensure that all documents supporting the transactions have been obtained
- Ensure that all related out-standings are monitored and escalated for regularization if needed
- Ensure Nostro Reconciliation is completed
- Provide timely and accurate feedback on enquires from internal / external customers
- Maintain and evaluate appropriate MIS

The Person:

- Be fully / part qualified in Banking and / or Finance
- Possess minimum 2 - 4 years of banking experience
- Possess excellent customer relationship skills
- Possess excellent communication and presentation skills

Please login to www.ndbbank.com/careers to apply on or before 16th September 2021

We will correspond only with the shortlisted applicants

“We are an equal opportunity employer”



**Vice President
Group Human Resources**

 **NDB bank**
Our Commitment. Your Success.