

PUBLIC SERVICE COMMISSION

Ministry of Public Services, Provincial Councils and Local Government

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA SCIENTIFIC SERVICE 2018(2021)

APPLICATIONS are called from qualified officers in the Public Service on the order of the Public Service Commission for the Limited Competitive Examination to be held to fill 15 vacancies in Grade III of Sri Lanka Scientific Service existing in the departments mentioned above. This examination will be held in September 2021. Applications prepared in line with the specimen application given at the end of the examination notification should be sent via registered post to reach “Commissioner General of Examinations, Organization (institutional examinations) Branch, Department of Examinations, PO Box 1503, Colombo” on or before the closing date of application. The words “Limited Competitive Examination for Recruitment to Grade III of Sri Lanka Scientific Service- 2018 (2021)” should be clearly indicated on the top left corner of the envelope in which the applications are sent. Further, the title of the examination should be indicated in English language as well, on both Sinhala and Tamil application forms.

S/N	Department in which the Vacancy exists	Designation	No of Vacancies	Code No.
01	Department of Archeology	Assistant Director (Chemical Conservation)	01	01
02	Department Of National Botanical Gardens	Assistant Director	05	02
03	Department of Export Agriculture	Assistant Director (Development)	04	03
		Assistant Director (Research)	05	04

(a) Closing date of application is 05.07.2021.

Note.—No complaint that an application has been lost or delayed in post shall be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

1. *Method of Recruitment to Service.*—Based on the results of the written examination, the candidates who get 40% or higher marks for each question paper shall be recruited on the order of the highest marks. The number of candidates to be interviewed shall be determined by the Public Service Commission and the qualifications of the applicants will be examined by an Interview Board approved by the Public Service Commission. Interviews shall be held as per the recruitment procedures of each department, i.e. a structured interview for the post belonging to Department of Archeology, a general interview for the posts belonging to the Department Of National Botanical Gardens and the Department of Export Agriculture.

2. *Conditions of Employment in Service :*

- (i) This post in permanent and pensionable. Contributions shall be made to widows and orphans/ widowers and orphans’ pension scheme.
- (ii) Officers who are appointed to this post are subject to an acting period of one year and they shall pass the first Efficiency Bar Examination within three (03) years of recruitment.
- (iii) Proficiency in official languages must be obtained within 05 years of recruitment to the post as per the Public Administration Circular No 18/2020 and subsequent circulars.
- (iv) The language medium in which you are eligible for appointment is the language medium you mentioned in the application.
- (v) This appointment is subjected to the Procedural Rules of the Public Service Commission, Establishment Code of Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and the provisions in the Circulars issued from time to time.

vi. This appointment is subject to the terms and conditions of the Service Minute of Sri Lanka Scientific Service published in the *Gazette Extraordinary* No. 1877/27 dated 28th August 2014 and the revisions made to the same, the terms and conditions of the approved recruitment procedures in the relevant departments for the relevant post.

3. *Salary Scale*.- The monthly salary scale applicable to this post as per Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs.47615-10x 1335-8x1630-17x2170-110895/- (SL-1- 2016).

4. *Educational Qualifications and Experience* :

S/N	Affairs	Post	Qualifications
01	Department of Archeology	Assistant Director (Chemical Conservation)	Shall have obtained a Bachelor of Science Special or General degree from a University recognized by the University Grants Commission. <i>And</i> Shall be an officer in Grade I of Sri Lanka Technological Service with a satisfactory service period of 05 years or an Officer in Special Grade of Sri Lanka Technological Service.
02	Department of National Botanical Gardens	Assistant Director	(I) Should be an officer who has completed 05 years of active and satisfactory service with Bachelor of Science degree in Botany, Biology or Agricultural from a University recognized by the University Grants Commission, who receives a salary under salary code MN 04. <i>or</i> (II) Shall be an officer promoted to Grade I of Sri Lanka Technological Service attached to the Department of National Botanical Gardens who has completed 05 years of active and satisfactory service in Grade I. <i>or</i> (III) Shall be an officer in Special Grade of Sri Lanka Technological Service attached to the Department of National Botanical Gardens
03	Department of Export Agriculture	Assistant Director (Research)	(a) Shall be a Research Assistant in Special Grade of Sri Lanka Technological Service <i>or</i> (b) Shall have ten (10) years of active and satisfactory service as a Grade I Research Assistant in the Sri Lanka Technological Service. <i>or</i> (c) Shall have a Bachelor of Science (B.Sc) degree in the field of Agriculture and have completed five (05) years of active and satisfactory service as a Research Assistant Officer, Grade II, Sri Lanka Technological Service, Department of Export Agriculture.
		Assistant Director (Development)	(a) Shall be a Farm Manager or an Extension Officer in Special Grade of Sri Lanka Technological Service <i>or</i> (b) Shall have ten (10) years of active and satisfactory service as a Farm Manager or Extension Officer in Grade I of Sri Lanka Technological Service <i>or</i> (c) Shall have a Bachelor of Science (B.Sc) degree in the field of Agriculture and have completed five (05) years of active and satisfactory service as a Farm Manager or Extension Officer in Grade I of Sri Lanka Technological Service, Department of Export Agriculture

5. *Age Limit* : NA

6. *Physical Fitness*. – Every candidate should be physically and mentally fit to work in any part of Sri Lanka and perform the duties of the post.

7. *Other Qualifications* :

- (i) Applicants shall be citizens of Sri Lanka
- (ii) Applicant shall be of an excellent character
- (iii) All the qualifications required for recruitment to the post shall have been completed in all respects by the closing date of applications mentioned in the *Gazette* Notification of calling for applications.
- (iv) Shall have not been subjected to disciplinary punishment as per the provisions in the Public Service Commission Circular No 01/2020.
- (v) Shall have not appeared for the written examination more than two sittings.

8. *Written Examination* :

8.1.1. This examination is held by the Commissioner General of Examinations.

Question Paper	Duration	Total Score	Pass Marks
1. Intelligence Test	1 hour	100	40
2. Subject Related Knowledge	3 hours	100	40

8.1.2. *Syllabus* :

Name of the Question Paper	Syllabus
Intelligence Test	This question paper is designed to determine the candidate's reasoning ability, general intelligence and decision making ability and will consist of 50 questions of multiple choice and short answer type questions. All questions should be answered. This is a common paper for all Departments.
Subject Related Knowledge	A question paper prepared separately for each department according to the syllabus mentioned in the recruitment procedures of each Department.

8.2 *Interview* :

8.2.1 General Interview: (No marks shall be allocated)

8.2.2 Structured Interview

The following marking scheme shall be followed for the Department of Archeology and the detailed marking scheme shall be communicated to the applicants when they are called for interview.

i. Department of Archeology

Main Titles to which marks are allocated	Maximum Marks	Pass Marks
Additional Educational Qualifications:	40	Not Applicable
For additional period of service	35	
Computer skills	10	
Language Proficiency:	10	
Skills proven at the Interview	05	

09. Conditions of Examination :

- I. The Examination shall be held in Sinhala, Tamil and English. Candidates can sit for the examination in one of the languages of their choice. Candidates should answer all the question papers of the examination in the same language. Candidate will not be allowed to change the language medium mentioned in his / her application. Each candidate must appear for both question papers.
- II. Examination Fee is Rs. 600.00 This fee should be paid at the Post Office/ Sub Post Office/District Secretariat/Divisional Secretariat to be credited to revenue head 20-03-02-13. and an edge of the receipt obtained thus should be affixed in the relevant cage of the application.
It would be advisable to keep a copy of the receipt.
- III. This fee shall not be refunded under any circumstances and transferred to pay any other examination fee. Money orders and stamps will not be accepted.
- IV. The application should be prepared on a paper of size 21-29 cm (A-4) that the cages 1.0 to 3.11 appear on the first side of the paper and cages 3:12 onwards appear on the other pages. Relevant details should be filled by the applicant himself/ herself in his/her handwriting.

Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It would

be advisable to keep a copy of the application. It is the responsibility of the candidate to make sure that the application form perfected by him/ her complies with the specimen given in the examination notice as otherwise the application may be rejected.

Note: For your convenience, the properly prepared examination application form can be downloaded from the official website of the Ministry of Public Services, Provincial Councils and Local Government (www.pubad.gov.lk).

Penalty for Furnishing False Information:- Careful and accurate information must be provided when filling out applications. If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during or after the examination.

- V. Receipt of applications shall not be acknowledged. Admission cards shall be issued by the Commissioner General of Examinations, on the presumption that only those who possess qualifications indicated in the *Gazette Notification* have forwarded their applications. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Organization Examination Branch of the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: *i.e.* a certified photocopy of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

Note: A candidate who fails to produce his admission card shall not be permitted to sit the examination. A candidate presenting himself for the examination must produce his admission card on which his signature has been attested to the supervisor of the examination center.

VI. Commissioner General of Examinations reserves the right to postpone or cancel the examination on the approval of the Public Service Commission.

VII. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. They are liable to be subjected to a punishment imposed by him/her for breach of these rules.

VIII. A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents shall be accepted:-

- I. National Identity Card
- II. Valid Passport
- III. Valid Sri Lankan Driving License

Candidates should be dressed in a manner which exposes the full face (including ears) ensuring their clear identification. The candidates, who refuse to prove their identity in the said manner shall not be allowed to enter the examination hall. Further, candidates should remain in the examination hall from the moment of entering and leaving the examination hall without covering the face and ears enabling the examiners to identify them easily.

N.B.– (a) No document or a copy should be attached to the application.

(b) Application of the candidates who fail to submit the relevant documents at the time of submission of the required documents will not be considered .

10. All the applicants should send their applications through respective Heads of Departments/ Institutions. All the applicants should get his/her signature attested by the respective Head of the Institution.

11. This examination notification will be published in Sinhala, Tamil and English languages and in case of any inconsistency among texts, the Sinhala text shall prevail.

On the order of the Public Service Commission,

J. J. RATHNASIRI,
Secretary,
Ministry of Public Services, Provincial
Councils and Local Government.

21st May, 2021,
Ministry of Public Services, Provincial Councils and
Local Government,
Independence Square,
Colombo 07.

SPECIMEN APPLICATION FORM

--

(Only for Office use)

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA SCIENTIFIC SERVICE - 2018(2021)

01. Language medium of examination :
(Write relevant number in the cage)

Sinhala	2
Tamil	3
English	4

(Application should be filled in the language medium in which the candidate appears for the examination)

02. Post applied for :

<i>Preference No.</i>	<i>Designation</i>	<i>Code No.</i>

03. Personal Details :

3.1 Name in full (In English Block Capitals) :

(Ex. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

3.2 Name with initials at the end (In English Block Capitals) (In English Block Capitals) :

Mr./Mrs./Miss :

(Ex. : GUNAWARDHANA, H. M. S. K.)

3.3 Name in full (In Sinhala/Tamil) :

3.4 Permanent Address (In English Block Capitals) :

(to which the admission card should be sent)

3.5 Permanent Address :

(In Sinhala/Tamil)

3.6 Postal City :

3.7 National Identity Card No. :

3.8 Sex : Female 1 Male 0 (Write in the relevant cage)

3.9 Telephone No. : Mobile :

Fixed :

3.10 Date of Birth : Year : Month : Date :

3.11 Age as at the closing date of applications : Years : Months : Days :

3.12 Ethnicity : Sinhala - 1 Tamil - 2 Indian Tamil - 3 Muslim - 4 Other - 5
(Write relevant number in the cage)

3.13 Marital Status : Married - 1 Unmarried - 2
(Write relevant number in the cage)

3.14 E-mail Address :

04. Qualifications :

4.1 Effective date of the Degree :

(Please read Section 4 of the notice carefully to see whether qualified)

<i>Examination/Degree</i>	<i>Class</i>	<i>Year</i>	<i>Subjects</i>	<i>University/Institution</i>

05. Particulars of the service in the present service station :

5.1 Post held at present :

5.2 Grade :

5.3 Date of Appointment :

5.4 Date of Confirmation :

06. Receipt is to be affixed here so as not to be detached :

Please keep a photocopy of the receipt.

6.1 Receipt No. :

6.2 Post Office to which the payment was made :

6.3 Date :

07. Whether subjected to a disciplinary punishment and if proved guilty for a criminal offense at a court of Law, details of that offense/disciplinary punishment :

08. Certification of the Applicant :

I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge and I hereby declare that I further also declare that I will be abide by the rules and regulations imposed by the Commissioner General of Examinations regarding the conduct of examinations and the issuance of results.

.....,
Signature of the Applicant.

Date :

09. Certification of the Head of the Department :

I, certify that Mr./Mrs./Miss who submits this application has earned all the salary increments in the five years immediately preceding (except the increments which is a condition of passing service or departmental examinations) and he/she has not been subjected to any disciplinary punishment (other than warnings), that the particulars mentioned in this application are true as per his/her personal files, he/she is qualified to sit for the examination as per the regulations in relevant *Gazette* notification, the officer has paid the prescribed examination fee and pasted the receipt on the applications and further he/she can be released from the post held at present in case he/she is selected to this post.

.....,
Signature of the Head of Department.

Date :

Name :

Post :

Address :

(Should be confirmed by an Official Frank)