



# Civil Aviation Authority of Sri Lanka

## STAFF VACANCIES

Civil Aviation Authority of Sri Lanka ensures through strategic planning, professional guidance and stringent surveillance under well established regulatory framework, the operational of safe secure efficient regular and environment friendly national civil aviation system that conforms to the national legislative requirement and the International Standards and Recommended Practices (SARPs). Civil Aviation Authority of Sri Lanka is looking for energetic enthusiastic and self-motivated personnel who have sound qualification and extensive experience in the field of civil aviation to fill its vacancies in the following posts.

<b>Deputy Director General (Corporate Management)</b> Post Code HM-2-1-DDG3 Number of Posts – 01	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 91,645 /- will be paid initially at recruitment (Salary Scale - Rs. 91,645 – 12 x 2,700 -124,045 -as per the MS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Fuel allowance – 140 l + Transport Allowance - Rs 50,000/- (if use own vehicle) + Professional Allowance as per the MS Circular 05/2017</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment, Reimbursement of mobile phone bills</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	<b>Internal Candidate</b>
<p><b>Option -1</b></p> <p>1. A Bachelor's Degree of not less than (03) three years duration in the field of Economics, Accountancy, Management, Commerce or Administration which is recognized by the University Grants Commission of Sri Lanka;</p> <p style="text-align: center;"><b>AND</b></p> <p>2. A Postgraduate Degree qualification (Masters') in the field of Economics, Accountancy, Management, Commerce, Administration or Associate Membership of a recognized professional Chartered Institute relating to Finance Management or Administration;</p> <p style="text-align: center;"><b>AND</b></p> <p>3. Minimum of eighteen (18) years' service experience in the field of Finance, Management, Administration or Auditing at a Managerial Level in a Corporation, Statutory Board/ Institution or a reputed private institution.</p>	<p><b>Option -1</b></p> <p>Having obtained the qualification required by the external candidates mentioned.</p> <p><b>Option -2</b></p> <p>1. Minimum of five (05) years' service experience as Director (Human Resources and Property Management), Director (Finance and Revenue Management) or Director (Quality and Internal Audit) in the CAASL;</p> <p style="text-align: center;"><b>AND</b></p> <p>2. Unblemished track record for the preceding five years and having earned all the increments in the current post;</p> <p style="text-align: center;"><b>AND</b></p> <p>3. 'Good' or above grading in the Annual Performance;</p> <p style="text-align: center;"><b>AND</b></p> <p>4. A proven ability to lead and direct multi-disciplinary teams. Experience in proper development and efficient management of human and other resources.</p>

<b>Director (Aerodromes)</b> Post Code HM-1-1-D2 Number of Posts – 01	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 80,295 /- will be paid initially at recruitment (Salary Scale - Rs. 80,295 – 15 x 2,270 -114,345 -as per the MS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Fuel allowance – 120 l + Transport Allowance - Rs 50,000/- (if use own vehicle) + Special Technical Allowance(please refer the CAASL Web site for requirements) - Rs. 225,000/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment, Reimbursement of mobile phone bills</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	<b>Internal Candidate</b>
<p><b>Option 1</b></p> <p>1. A Bachelor's Degree of not less than three (03) years duration in the field of Physical Science, Aerospace Engineering, Air Transport, Aeronautical Engineering or Civil Engineering which is recognized by the University Grants Commission of Sri Lanka;</p> <p style="text-align: center;"><b>WITH</b></p> <p>2. A Postgraduate Degree qualification (Masters') in the field of Aviation or Associate Membership of a recognized Professional Chartered Institute relating to Aviation or successfully completed courses which includes Aerodrome Certification Course (Managerial Level) of not less than six (06) weeks conducted by the International Civil Aviation Organization or similar Organization of International repute or any similar qualification which is recognized by the International Civil Aviation Organization;</p> <p style="text-align: center;"><b>AND</b></p> <p>3. Minimum of ten (10) years' experience in the field of Aerodrome Operations at Managerial level in a Corporation, Statutory Board/Institution/Government owned company or a reputed Private Institution.</p> <p><b>Option 2</b></p> <p>1. Post graduate degree qualification (Masters in the field of Aviation) or full Membership of a recognized Professional Chartered Institute relating to Aviation or successfully completed courses(Managerial Level) of not less than (06) six weeks conducted by the International Civil Aviation Organization or similar Organization of International repute or any similar qualification which is recognized by the International Civil Aviation Organization;</p> <p style="text-align: center;"><b>AND</b></p> <p>2. Minimum of thirteen (13) years' experience in the field of Aerodromes at Managerial Level in a Corporation, Statutory Board/Institution/Government owned company or a reputed Private Institution.</p>	<p><b>Option -1</b></p> <p>Having obtained the qualifications required by the external candidates mentioned.</p> <p><b>Option -2</b></p> <p>Having satisfied all of the following:</p> <p>1. Completion of minimum of five (05) years' satisfactory service in a post in the Manager category (MM-1) grade I in the field of Aerodromes ;</p> <p>2. Unblemished track record for the preceding five (05) years and having earned all the increments in the current post;</p> <p>3. Having successfully completed advanced Training courses approved by the Authority in the field of Aerodromes and Aerodrome Certification of not less than six (06) weeks conducted by the International Civil Aviation Organization or its recognized institute ;</p> <p>4. 'Good' or above grading in the Annual Performance Appraisals for the last five (05) years.</p>

<b>Senior Civil Aviation Inspector (Aeronautical Information Service)</b> Post Code MM-1-1-AN2 Number of Posts – 01	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 53,175 /- will be paid initially at recruitment (Salary Scale - Rs. 53,175 -10 x-1,375 -15 x 1,910 - 95,575 - as per the MS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Managers' Allowance - Rs 50,000/- + Special Technical Allowance(please refer the CAASL Web site for requirements) - Rs. 100,000/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment, Reimbursement of mobile phone bills</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	<b>Internal Candidate</b>
<p><b>Option 1</b></p> <p>Bachelor's Degree of not less than three (03) years from a University recognized by the University Grants Commission of Sri Lanka in Physical Science, Transport, Aerospace, Information and Communication Technology or Engineering Streams, with not less than eight (08) years post qualifying experience in Executive Capacity in the relevant field in a Government Department /Public Enterprise or in a reputed Mercantile Establishment engaged in Aviation</p> <p><b>Option 2</b></p> <p>Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post with minimum eight (08) years post qualifying experience in Executive Capacity in the relevant field in a Government Department/ Public Enterprise or in a reputed Mercantile Establishment engaged in Aviation.</p> <p><b>Option 3</b></p> <p>Having obtained a certificate of proficiency in the relevant field which is not below than the National Vocational Qualification Level 7 determined by Technical /Vocational Training Institute accepted by Tertiary and Vocational Education Commission with minimum eight (08) years post qualifying experience in Executive Capacity in the relevant field in a Government Department/ Public Enterprise or in a reputed Mercantile Establishment engaged in Aviation.</p>	<p><b>Option 1</b></p> <p>Having obtained the qualifications required by the External Candidates mentioned above.</p> <p><b>Option 2</b></p> <p>1. Minimum of six (06) years' service experience as a Civil Aviation Inspector (Aeronautical Information Service);</p> <p style="text-align: center;"><b>AND</b></p> <p>2. Unblemished track record for the preceding six (06) years and having earned all the increments in the current post;</p> <p style="text-align: center;"><b>AND</b></p> <p>3. Having successfully completed ICAO approved courses of training not less than four (04) weeks in the field of Aeronautical Information Service ;</p> <p style="text-align: center;"><b>AND</b></p> <p>4. 'Good' or above grading in the Annual Performance</p>

<b>Senior Civil Aviation Inspector (Air Traffic Management-Technical)</b> Post Code MM-1-1-AN3 Number of Posts – 01	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 53,175 /- will be paid initially at recruitment (Salary Scale - Rs. 53,175 -10 x-1,375 -15 x 1,910 - 95,575 - as per theMS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Managers' Allowance - Rs 50,000/- + Special Technical Allowance(please refer the CAASL Web site for requirements) - Rs. 170,000/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment, Reimbursement of mobile phone bills</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	<b>Internal Candidate</b>
<p><b>Option 1</b></p> <p>Bachelor's Degree in Engineering of not less than four (04) years from a University recognized by the University Grants Commission of Sri Lanka in the field of Telecommunication / Avionics, with not less than eight (08) years post qualifying experience as an Electronics/Telecommunication/Avionics Engineer in a Government Department /Public Enterprise or in a reputed Mercantile Establishment engaged in provision of Air Navigation Services and Ground Aides.</p> <p><b>Option 2</b></p> <p>Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post with minimum eight (08) years post qualifying experience as an Electronics/Telecommunication/Avionics Engineer in a public or private organization engaged in the provision of Air Navigation Services and Ground Aides.</p> <p><b>Option 3</b></p> <p>Having obtained a certificate of proficiency in the relevant field which is not below than the National Vocational Qualification Level 7 determined by Technical /Vocational Training Institute accepted by Tertiary and Vocational Education Commission with minimum eight (08) years post qualifying experience as an Electronic/Telecommunication/Avionics Engineer in a public or private organization engaged in provision of Air Navigation Services and Ground Aides.</p>	<p><b>Option 1</b></p> <p>Having obtained the qualifications required by the External Candidates mentioned.</p> <p><b>Option 2</b></p> <p>1. Minimum of six (06) years' service experience as a Civil Aviation Inspector (Air Traffic Management Technical) ;</p> <p style="text-align: center;"><b>AND</b></p> <p>2. Unblemished track record for the preceding six (06) years and having earned all the increments in the current post;</p> <p style="text-align: center;"><b>AND</b></p> <p>3. Having successfully completed ICAO approved courses of training not less than four (04) weeks in the field of Air Traffic Management ;</p> <p style="text-align: center;"><b>AND</b></p> <p>4. 'Good' or above grading in the Annual Performance</p>

<b>Senior Civil Aviation Inspector (Aeronautical Meteorology)</b> Post Code MM-1-1-AN5 Number of Posts – 01	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 53,175 /- will be paid initially at recruitment (Salary Scale - Rs. 53,175 -10 x-1,375 -15 x 1,910 - 95,575 - as per theMS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Managers' Allowance - Rs 50,000/- + Special Technical Allowance(please refer the CAASL Web site for requirements) - Rs. 120,000/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment, Reimbursement of mobile phone bills</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	
<p>A Bachelor of Science degree of not less than three (03) years from a recognized university by the University Grants Commission of Sri Lanka having studied in Atmospheric Physics, Physical Science, Transport, Aerospace, Information and Communication Technology or Engineering Stream with not less than eight (08) years post qualifying experience as a Forecaster or Meteorologist in a Government Department /Public Enterprise or in a reputed Mercantile Establishment engaged in Meteorology.</p>	

<b>Senior Civil Aviation Inspector(Aircraft Registration and Airworthiness Standards)</b> Post Code MM-1-1-AW -1	
<b>Senior Civil Aviation Inspector (Air Operator Certification and Surveillance)</b> Post Code MM-1-1-AW-3	
<b>Number of Posts – 02</b>	
<ul style="list-style-type: none"> <li>Recruited specifically for Mattala – CAASL Office</li> </ul>	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary -Rs. 53,175 /- will be paid initially at recruitment (Salary Scale - Rs. 53,175 -10 x-1,375 -15 x 1,910 - 95,575 - as per the MS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Managers' Allowance - Rs 50,000/- + Special Technical Allowance(please refer the CAASL Web site for requirements) - Rs. 270,000/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment, Reimbursement of mobile phone bills</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	<b>Internal Candidate</b>
<p><b>Option 1</b></p> <p>Bachelor's Degree in Engineering in the field of Mechanical, Electrical or Electronics of not less than four (04) years from an University recognized by the University Grant Commission of Sri Lanka with not less than eight(08) years post qualifying experience as an Airworthiness Inspector/Engineer or Aircraft Maintenance Engineer in a Government Department /Public Enterprise or in a reputed Mercantile Establishment engaged in Aviation.</p> <p><b>Option 2</b></p> <p>Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post or similar qualifications with minimum eight (08) years post qualifying experience as a Mechanical, Electrical or Electronics Engineer in public or private organization engaged in a Commercial Air Services, Aircraft Maintenance or Repair or Flying Training or Engineering Training.</p> <p><b>Option 3</b></p> <p>Having obtained a certificate of proficiency in the relevant field which is not below than the National Vocational Qualification Level 7 determined by Technical/Vocational Training Institute accepted by Tertiary and Vocational Education Commission or holding an Aircraft Maintenance Engineer Licence (AML) with minimum eight (8) years post qualifying experience as a Mechanical, Electrical or Electronics Engineer in an public or private organization engaged in a Commercial Air Services, Aircraft Maintenance or Repair or Flying Training or Engineering Training.</p>	<p><b>Option 1</b></p> <p>Having obtained the qualifications required by the External Candidates mentioned.</p> <p><b>Option 2</b></p> <p>1. Minimum of six (06) years' service experience as a Civil Aviation Inspector (Airworthiness – Airframe), Civil Aviation Inspector (Airworthiness – Power Plant), Civil Aviation Inspector(Airworthiness – Avionics), Civil Aviation Inspector (Airworthiness – Design and Production) as applicable ;</p> <p style="text-align: center;"><b>AND</b></p> <p>2. Unblemished track record for the preceding six (06) years and having earned all the increments in the current post;</p> <p style="text-align: center;"><b>AND</b></p> <p>3. Having successfully completed ICAO approved courses of training not less than four (04) weeks in the field of Airworthiness ;</p> <p style="text-align: center;"><b>AND</b></p> <p>4. 'Good' or above grading in the Annual Performance</p>

<b>Technical Assistant (Civil)</b> Post Code MA2-1-TA-1 Number of Posts – 01	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 30,310/- will be paid initially at recruitment (Salary Scale -Rs. 30,310 – 10 x 300-7 x 350 – 4x 495 – 20x 660-50,940 - as per the MS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Transport Allowance - Rs.14,575/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	
<p>Having obtained a certificate of proficiency not lower than the National Vocational Qualification Level 5, issued by a Vocational Training Institute accepted by the Tertiary and Vocational Education Commission relating to Civil Works with at least three (03) years of service experience in Public or Private Organization in the relevant field.</p>	

<b>Civil Aviation Assistant</b> Post Code MA1-2 – CAA Number of Posts – 03	
<b>Remuneration</b>	
<ul style="list-style-type: none"> <li>Basic Salary - Rs. 27,910/- will be paid initially at recruitment (Salary Scale - Rs. 27,910 - 10 x 300 – 7 x 350 – 12 x 600 - 12 x 710-49,080 - as per theMS Circular 02/2016)</li> <li>Other allowances – Cost of living allowance - Rs.7,800/- + Transport Allowance - Rs 14,575/-</li> <li>Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment</li> </ul>	
<b>Qualification and Experience</b>	
<b>External Candidate</b>	<b>Internal Candidate</b>
<p>Having passed the General Certificate of Education (Ordinary Level) examination in six (06) subjects in one sitting with credit passes for four (04) subjects including</p> <p>(i) Sinhala / Tamil</p> <p>(ii) English language</p> <p>(iii) Mathematics</p> <p><b>AND</b></p> <p>Having passed three subjects (other than the General Paper) at the General Certificate of Education (Advance Level) examination.</p>	<p><b>Option 1</b></p> <p>Having obtained the qualifications required by the external candidates .</p> <p><b>Option 2</b></p> <p>Having passed General Certificate of Education (Ordinary Level) examination in six (06) subjects with credit passes four (04) subject including</p> <p>(i) Sinhala / Tamil</p> <p>(ii) English language</p> <p>(iii) Mathematics</p> <p><b>AND</b></p> <p>Has completed a minimum of five (05) years satisfactory service in a permanent post as an Office Aide or a Driver is eligible to apply.</p>

<b>Age limits</b>	
<b>Post</b>	<b>Age limit</b>
Deputy Director General / Director	35 years - 55 years
Senior Civil Aviation Inspector	22 years - 45 years
Technical Assistant (Civil)	22 years - 45 years
Civil Aviation Assistant	18 years - 45 years

<b>Remarks</b>
The upper age limit will not apply to the internal candidates.

- Only the applications sent on the **Standard Application forms** will be entertained. Applicants who serve in any of the Government organizations should apply through the Head of the Organization.
  - Duly completed applications should reach this office on or before 10.05.2021 under registered post or can be forwarded by e-mail: [employment@caa.lk](mailto:employment@caa.lk) and they will be acknowledged.
  - Applications should be addressed to **Director General of Civil Aviation & Chief Executive Officer, Civil Aviation Authority of Sri Lanka, No.152/1, Minuwangoda Road, Katunayake** and the title of the post being applied shall be marked on the top left hand corner of the envelope.
  - Separate applications should be sent for each post, if applying for more than one post.
  - Only the candidates satisfying the eligibility criteria will be called for interviews/ tests.
- Director General of Civil Aviation & Chief Executive Officer,**  
Civil Aviation Authority of Sri Lanka,  
No. 152/1,  
Minuwangoda Road,  
Katunayake.  
25.04.2021