

# CEYLON PETROLEUM CORPORATION

## HEAD OFFICE

### VACANCY

Applications are invited from citizens of Sri Lanka to be considered for the undermentioned Post in the service of the Corporation.

GRADE	POST	SALARY
A - 4	HEAD OF HEALTH, SAFETY AND ENVIRONMENTAL	<u>Rs.135400 - 168300</u> 5 x 1910-10 x 2335

**NATURE OF APPOINTMENT :** PERMANENT (ONE VACANCY)

#### REQUIRED QUALIFICATIONS

01. Full Professional Qualifications of a recognized Institute (relevant to the particular discipline) with three years post professional experience in the relevant field.

OR

02. Degree of a recognized University or equivalent (relevant to the particular discipline) with seven years post degree experience in the relevant field.

#### JOB DESCRIPTION

01. The Officer should have a thorough knowledge on health, safety and environmental activities and a remarkable knowledge and experience in policy making and management.
02. The officer should be well aware of the health and safety measures, internationally recognized rules, regulations, practices and standards of fire and safety, and environmental policies in relation to the petroleum sector and the ability to update and implement such procedures relevant to the organization.
03. The officer should be conversant with conducting risk assessments, hazard assessments, HAZOP studies, environmental studies, incident investigations, root cause analysis etc.
04. The officer should be able to prepare disaster management plans, Oil spill response plans emergency response plans etc.
05. The officer should be able to prepare the annual budget estimates and control quality assurance procedures and should have a fair experience in participating in committee meetings and coordinating with the Heads of Function and outside organizations.
06. The officer should have a thorough knowledge in operations and maintenance with regard to petroleum products and health, safety and environmental activities of the related plant and machinery.
07. The officer should be able to conduct training programmes and carryout fire and safety drills.
08. The officer should have knowledge to conduct workshops and practical sessions for the staff at the plant, terminals, depots, filling stations and implement them where necessary.
09. The officer should be able to participate in external conferences and workshops in relation to the petroleum sector and ability to solve problems that may arise in daily work by coordinating with the relevant government institutes or CPC officials.
10. Should be able to identify requirements and to order and provide advice in ordering fire and safety equipment.
11. Should be able to plan emergency procedures and practical sessions.

#### AGE LIMIT

Should not be more than 45 years of age as at closing date of applications, (The maximum age limit will not be applicable to those who are in the service of the Government Departments, Corporations, Boards and Statutory Bodies)

#### FRINGE BENEFITS

Free Medical facilities under the Medical Assistance Scheme of the Corporation, Housing Loan facilities, Vehicle Loan facilities, etc.

The Corporation will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10%. The Corporation will also contribute 3% of the salary towards the ETF.

#### HOW TO APPLY


Application, using the prescribed form, should be forwarded with names and addresses and contact details of two non-related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application Form could be down loaded from the official website of the Ceylon Petroleum Corporation [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk)

Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.

**The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by registered post on or before 06-04-2021.**

**The application not complying the above requirements will be rejected.**

**Please Note: The vacancy advertisement issued on 19-03-2018 for the above post is annulled herein.**

  
**MANAGING DIRECTOR**  
**CEYLON PETROLEUM CORPORATION**  
**NO. 609, DR. DANISTER DE SILVA MAWATHA**  
**COLOMBO 09**

17-03-2021  
S/sn