



**THE OPEN UNIVERSITY OF SRI LANKA
KANDY REGIONAL CENTRE**

VACANCY

**POST OF OPERATIONS ASSISTANT (ON CONTRACT)
(THREE VACANCIES)**

Qualifications:

- The applicant should hold NVQ Level 2 or equivalent qualification
- Effective Communication and Teamwork skills.
- Candidate must have computer literacy skills with common office Software packages.

Note:

- Appointment will be made initially for six months, extendable up to two years based on performance.
- Selected Person should be available full time at Kandy Regional Centre of The Open University of Sri Lanka.
- Applicants from Kandy district will be given preference.

Qualified candidates should send or e-mail their CV on or before;

20th February 2021

To the following address

Assistant Director,
The Open University of Sri Lanka,
Kandy Regional Centre,
Polgolla.

Email- adkan@ou.ac.lk

Contact No: 081- 2494083/ 84

09.02.2021