MINISTRY OF FINANCE

Government Valuation Department

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF ASSISTANT VALUER OF CLASS II GRADE II IN THE CATEGORY OF FIELD / OFFICE BASED OFFICERS SEGMENT 2 IN SRI LANKA VALUATION DEPARTMENT - 2021

424 THE Open Competitive Examination to recruit 135 officers to the post of Assistant Valuer, Class II Grade II in Sri Lanka Valuation Department, will be held by the Commissioner General of Examinations in June 2021, only in Colombo. The date of the examination shall be informed later. The Chief Valuer reserves the right of postponing or cancling the said examination.

Applications are called from both male and female applicants who satisfy the following qualifications

01. *Qualifications:*

(i) *Educational Qualifications :*
Should possess the Bachelor of Science Degree Special in Estate Management and Valuation recognized by the University Grants Commission of Sri Lanka or be a Chartered Valuer with the membership of the Royal Institution of Chartered Surveyors in the United Kingdom.

(ii) *Physical Fitness :*
Every candidate should be in a sound physical and mental fitness to serve in any part of the island and discharge duties in the post concerned.

(iii) *Other Qualifications :*
(a) Should be a citizen of Sri Lanka
(b) Should be of an excellent moral character

02. *Age:*
I. Minimum limit - Not less than 21 years
II. Maximum limit - Not more than 35 years
(Accordingly, only those whose birthdays fall on or before 25.03.2000 and on or after 25.03.1986 can apply)

Note:
1. No clergyman of any denomination will be allowed to sit for this examination.

03. *Service Conditions :*
I. Salary - The consolidated salary scale of this Post is mentioned below. As per the Public Administration Circular No.03/2016, the salary scale entitled to this post is MN 5 - Rs. 34 605-10 X 660-11 X 735-15 X 930 - 65 460/-.
II. This post is permanent and subject to the policy decisions made by the government in due course with regard to the Pension.
III. Selected candidates shall be subjected to a probation period of three (03) years.
IV. Appointees are required to appear for a medical examination conducted by a Government Medical Officer to determine whether they are fit to work in any part of the island.
V. Appointees are bound to serve in any part of the island.
VI. Attention is also drawn to the conditions mentioned in the Procedural Rules of the Public Service Commission No. 1589/30 and the general provisions relating to appointments to public service posts published at the beginning of paragraph 1 (file) of this *Gazette*.
VII. This post shall be governed by the provisions of the Sri Lanka Valuation Service Minute published in the *Gazette Notification No. 2142/75 dated 01.04.2019.*

04. *Method of Recruitment :* Recruitment will be made on the results of a written examination and a general interview. Those who are eligible will be selected subsequent to subjecting a number of candidates equal to that of the candidates expected to be recruited, to a general interview on the order of merit of the aggregate marks of those candidates who have passed the written examination and no marks shall be allocated at the interview. Interview will be held only to verify the qualifications.

05. *Examination Procedure :* The competitive examination for recruitment consists of 02 written question papers. The details are given below :

Subject No.	*Name of the Question Paper*	*Time Hours/ Minutes*	*Minimum Marks to be Secured for a Pass*	*Maximum Marks*
01	Subject Related Question Paper, Part I	30 Minutes	40	100
02	Subject Related Question Paper, Part II	1 1/2 hour	40	100

(a) Subject Related Question Paper, Part I

This paper will contain not more than 25 multiple choice questions pertaining to subjects expected to be covered in a Bachelor of Science Degree in Estate Management and Valuation.

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(b) Subject Related Question Paper, Part II

This paper will contain essay type and structural type questions inclusive of topics pertaining to subject areas expected to be covered in a Bachelor of Science Degree in Estate Management and Valuation.

Note: The Examination shall be held in Sinhala, Tamil and English. The language medium of examination thereof initially shall not be allowed to change subsequently.

(I) Marks will also be deducted for unclear handwriting and spellings.

(II) The Commissioner-General of Examinations shall issue admission cards to all persons who have applied for the examination. The issuance of an admission card to a candidate does not necessarily mean that he or she has fulfilled the requisite qualifications for the examination.

(III) *Method of Evaluation :* Candidates who get 40% or more marks in each question paper in the competitive examination will be selected and a priority list will be prepared according to the total marks. A number of candidates will be called for the general interview in proportion to the number of vacancies and the candidates who has obtained the highest marks among them.

06. *Basic of Selection:* Candidates who have passed the written test and qualified for interview will be selected for the post, subject to the number of vacancies.

(I) *Issuance of Results :*
The results sheet prepared in accordance with the marks obtained at the written test by the candidates who are eligible to be called for interview, will be notified to the Chief Valuer by the Commissioner General of Examinations and the candidates who appeared at the examination shall also be notified of the results by the Commissioner General of Examinations by publishing on the website or by post.

07. It is mandatory for every candidate to have completed all the qualifying examinations related to the post on or before the closing date of application.

08. *Method of Application:* Specimen Application:

(i) Published at the end of this notice. The application should be in the form of the specimen appended to this notification and should be perfected his/her handwriting. The application should be in the language medium in which the candidate intends to sit the examination. Each section of the application should be perfected by the applicant as instructed, and any omission that do not apply to him/her should be noted as "Not Applicable". It should be kept in mind that leaving blank columns in the application may result in rejection. (It should be specially noted that the application forms should be prepared in an A4 paper in the manner that titles 01 to 05 appear on page one, 6-11 on page two and the rest on page three of the paper. It is essential to mention the name of examination in English language as well, as applicants prepared in both Sinhala and Tamil mediums. It would be advisable to keep a copy of the perfected application.

Closing Date of Applications: Applications should be sent by registered post on or before March 25, 2021 to reach The Commissioner General of Examinations, Organizations Examinations Branch, Department of Examinations, P.O Box 1503, Pelawatta, Battaramulla". Applications received after the said date shall be rejected. The top left corner of the envelope containing the application should clearly bear the name of the examination "Recruitment to the Post of Assistant Valuer of Class II Grade II".

Examination Fees :

II. The examination fee of Rs.750/- should be paid before the closing date of applications only at any Post/ Sub Post Office to be credited to Revenue Head 20-02-02-13 of the Commissioner General of Examination and the receipt obtained thus should be affixed in the relevant cage of the application form. Money Orders or Stamps are not accepted for examination fees. The fee is non-refundable and it shall not be paid back or transferred to pay any other examination fee, under any circumstances. It would be advisable to keep a photocopy of the receipt.

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Applications of Candidates who are Employed :

IV. Applicants who are currently working in Government Departments / Boards / Corporations etc. should submit their applications through the Head of the Department or Institution in which they are working. Candidates are requested to submit their applications to the Heads of their Departments in advance along with a request to send the applications to the Commissioner General of Examinations on or before March 25, 2021. Applications should not be sent in the name of the Chief Valuer or in the personal name of any other officer in the department.

Even the applications submitted by the departments will be rejected if received after the due date. Applications of the applicants who are currently in the public service will be rejected unless the signature of the Head of the relevant Department / Institution and the official seat put placed on the certification of the signatures of the applicants.

Attestation of Applications :-

(V) The signature of an applicant who is currently in the public service should be certified by the Head of the relevant Department or an officer authorized to do so on his/her behalf.

09. *Admission to the Examination :*

(I) The Commissioner General of Examinations will issue Admission Cards to all persons in the prescribed age limit who have paid the due examination fees and sent the application perfected mentioning the language medium and placing the signature with the attestation and the certification of the Head of the Department, if relevant, along with the receipt of the examination fee. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received to you after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. The name of the examination, full name of the applicant, address and identity card no should be mentioned when informing the Department of Examinations. In case of applicants outside Colombo, it will be more effective to send a letter of request to the fax number mentioned in the said advertisement furnishing a fax number to which letter of request and should be sent. It would be advisable to keep a copy of the application form and the receipt kept in applicant's possession, copy of the receipt of examination fees and the receipt of registering the letter.

Attestation of Admission Cards :-

(II) The signature of an applicant who is currently in the public service should be certified by the Head of the relevant Department or an officer authorized to do so on his/her behalf. The signatures of the other applicants must be attested by an authorized person. (*i.e.* a Justice of Peace, Attorney-at-Law, Justice Public,Principal of a Government School, Commissioned Officer in the Armed Forces, A Staff Officer in a permanent post in the Public Service, Chief Incumbent of a Buddhist Temple, or presiding priest in charge of any other religious place of worship, or hold a significant position in the clergy.

Admission to the Examination :-

(III) Each candidate appearing for the examination must get his or her signature attested on his/her admission card and appear for the examination at the designated examination center. A candidate presenting himself for the examination must produce his Admission Card to the Supervisor of the Examination Center. A candidate who fails to produce his Admission Card will not be permitted to sit the examination.

(IV) Candidates will not be informed of the receipt of the application. Candidates are subject to rules and regulations imposed by the Commissioner of Examinations on conducting the examination and they are liable to be subject to a punishment imposed by him for breach of these rules.

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Note: The issue of an Admission Card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

10. *Identity of Candidates:-* A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents will be accepted:-
(a) National Identity Card
(b) A valid Passport
(c) A valid Sri Lankan Driving License

Candidates who fail to submit the above documents will not be allowed to appear for the examination.

11. *Furnishing False Information :-* If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he has willfully suppressed any material fact, he will be liable for dismissal from the service. Candidates who do not meet the requirements mentioned in this notification will have their candidature canceled.

13. Any matter not provided for in these regulations will be dealt with as determined on the discretion of the Chief Valuer.

14 . In case an inconsistency among the matters in Sinhala, Tamil and English notifications, Sinhala notification shall come into force.

P.D.D.S. Mutubandarasana,
Government Chief Valuer.

SPECIMEN APPLICATION

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF ASSISTANT VALUER OF CLASS II GRADE II IN THE CATEGORY OF FIELD / OFFICE BASED OFFICERS SEGMENT 2 IN SRI LANKA VALUATION DEPARTMENT - 2021

N.B.- The top left corner of the envelope containing the application should clearly bear the words "Recruitment to the Post of Assistant Valuer of Class II Grade II in the category of Field / Office based Officers Segment 2 in Sri Lanka Valuation Department - 2021" and applications should be sent via registered post to reach The Commissioner General of Examinations, Organizations Examinations Branch, Department of Examinations, P.O Box 1503,Pelawatta, Battaramulla.

(For Office Use Only)

Language medium of examination Sinhala -2, Tamil -3, English -4 (Write relevant number in the cage)

(1) Name of the Applicant:
1.1 Name with initials at the end
In English Block Capitals (Ex: SILVA, A.B.)
1.2 Name in Full
(In English Block Capitals)
1.3 Name in Full
(In Sinhala/ Tamil)
(2) Personal Address:
In Sinhala/ Tamil-
(Please change in the address should be immediately informed)
Address to which the applications should be sent (In English Block Capitals) : .....

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(3) Sex: (Male - 0, Female - 1)
(Write relevant number in the cage)

(4) National Identity Card No. :

(5) Mobile No. :

(6) Marital Status: (Single - 1, Married -2)
(Write relevant number in the cage)

(7) Ethnicity; (Sinhala - 1, Tamil - 2, Tamil - 3, Muslim - 4, Other - 5)
(Write relevant number in the cage)

(8) Date of Birth : Year ..... Month : ..... Date : .....

Age as at the Closing Date of the Applications:
Years [ ] Months: [ ] Days: [ ]

(9) Please mention whether you are a citizen of Sri Lanka by descent or by Registration.
(If by registration, please specify)

(10) Educational/ Professional Qualifications:

Examination/ Degree	*Effective Date*	*University/ Institution*	*Subjects*

(11) Current and previous Professions (if any):

Post	*From*	*To*	*Annual Salary*

(12) Have you ever been dismissed from a post in the Public Service?
(If yes, please specify)

(13) Are there any departmental disciplinary inquiries against you (if already employed in the public service)?

(14) Have you ever been convicted guilty at any Court of Law?

(15) Examination Fee (The original of the receipt should be affixed)
i. Post Office/ Sub Post Office to which the Fee was paid: .....
ii. Amount Paid: .....
iii. Date of Payment: .....
iv. Receipt No: .....

Affix the Original of the Receipt here and get the Receipt attested. (Keep a Photocopy at your Custody)

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(16) Statement by the Applicant :

I hereby certify that all the information provided by me in this application is true and correct. I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.

I also agree to be bound by the rules and regulations imposed by the Commissioner General of Examinations with regard to the conducting and issuing results of this examination.

.....
Signature of the Applicant.

Date : .....

Attestation of the Signature of the Applicant (Please delete the words inappropriate)

I hereby certify that Mr./Mrs./Miss, ... (Full Name)who submits this application is known to me personally and that he/she placed his/her signature in my presence on .... 2021 and further the officer has paid the prescribed examination fee and penned the receipt on the applications.

.....
Signature of the Attester.

Name of the Attester. .....
Post : .....
Address : .....
(Place the Official Frank)
Date. .....

Recommendation of the Head of the Institution, if the applicant is serving at a Public/ Provincial Public Service/Government Corporation :

I hereby certify that Mr./Mrs./Miss. ..... who submits this application is known to me personally and that he/she is serving at ..... (Ministry/ Department Government Corporation) and has not been subjected to any disciplinary inquiry and that he/she has paid the prescribed examination fees and affixed the receipt herein, and signed this application in my presence on ..... 2021. (I also agree to be bound by the rules and regulations imposed by the Commissioner General of Examinations with regard to the conducting and issuing results of this examination.)

In the event the officer is selected to be appointed to a Post of Assistant Valuer, Grade II of Class II of Field / Office based Officers Segment 2, he/ she can be released from the service at this Department/ Corporation.

.....
Signature of the Head of the Institution.

Full Name of the Head of the Institution : .....
Post : .....
Office Address: .....
(Place the Official Frank)
Date. .....

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Source: Government Gazette (2021.02.26)