OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF TECHNICAL ASSISTANT IN MANAGEMENT ASSISTANT- TECHNICAL - SEGMENT 3 SERVICE CATEGORY (MT-01-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE STATE MINISTRY OF NATIONAL HERITAGE, PERFORMING ARTS AND RURAL ARTS PROMOTION -2020/2021

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the post of Technical Assistant relevant to Management Assistant-Technological Segment 3 Service Category (MT-01-2016) of the Department of Archaeology. The number of the vacancies of this post is 45 and accordingly applications prepared as per the specimen attached below should be sent to reach the Commissioner General of Examinations on or before 20.01.2021.

Date of the examination : This examination is due to be held in Colombo in April 2021.

The Director General of Archaeology reserves the right either to postpone or cancel the examination subject to the approval of the Public Services Commission.

01. *Method of Recruitment* : A number of candidates equivalent to the number of vacancies of the post, out of the those, who have passed the written examination and satisfied qualifications prescribed in the notification for examination will be called for the general interview on the order of marks secured by candidates and recruitments will be made on the verification of educational qualifications and physical fitness of candidates.

02. *Written Examination*.- This examination will consist of the following question papers.

Name of the question paper	*Duration*	*Syllabus*
I. Intelligence test	01 hour	The question paper consists of the questions in order to assess the candidate's capacity for applying analytical skills and capacity for critical reasoning.
II. Subject related Technological Test	02 hours	Knowledge on construction technology - Knowledge on brick buildings, wooden buildings and heavy stone structures - Knowledge on the preparation of quotations and estimates on the materials relevant to construction and maintenance sites. - Understanding on all construction materials. - Knowledge on historical monuments

Medium of the examination : The examination will be held in Sinhala, English and Tamil language mediums.

Note:-
I. A candidate should answer all the question papers of the examination in one and the same language.
II. No candidate is allowed to change the language medium indicated in his/ her application.

03. *General Interview* : All candidates are required to answer for all the question papers of the examination and they should secure at least 40% of marks for each subject for passing the examination. Number of candidates equivalent to the number of vacancies out of those, who pass the examination will be called for the general interview based on the order of marks secured by them. Educational qualifications and the physical fitness will be verified at this interview but no marks will be allocated at the interview.

04. *Educational and other qualifications* :

4.1 **Educational Qualifications.**- Should have passed the G.C.E. O/L examination in six (06) subjects in one sitting along with credit passes to Sinhala/ Tamil/ English language, Mathematics and two other subjects.

Note - Candidates, who have satisfied qualifications at the level of NVQ- 03 in relation to the field, will be treated as having satisfied above mentioned educational qualifications.

4.2 **Vocational Qualifications** - Should have obtained a certificate after following a course pertaining to the relevant field of the post and recognized by National Vocational Qualifications framework at the level of NVQ.

4.3 **Physical fitness** - The candidate should be of sound physical and mental condition to serve in any part of the Island.

4.4 *Other qualifications* :-
4.4.1 Should be a citizen of Sri Lanka.
4.4.2 Should be of excellent moral character.
4.4.3 Should have satisfied each and every way the above mentioned qualifications prescribed for recruitment to the post as at the closing date of examination.

05. *Age limit*.- The candidate should be not less than 18 years of age and not more than 35 years of age as at 20.01.2021. Accordingly the candidates, whose date of birth falls on or before 20.01.2003 and on or after 20.01.1986 are eligible to submit their applications.

06. *Monthly salary scale*.- The monthly salary scale applicable to these posts is Rs. 29,840 - 10 x 300 - 11 x 350 - 10 x 560 - 10 x 660 - Rs. 48,890/- (MT-01-2016).

07. *Conditions for engagement in the service* :
7.1 This post is permanent. You will be subjected to any policy decision made by the government in future with regard to the pension scheme to which you are entitled.
7.2 The candidates , who are selected subject to the general conditions governing the appointments in the public service, all the conditions prescribed in the scheme of recruitment for the posts of Management Assistant- Technological Segment 3 Service Category (MT-01-2016) of the Department of Archaeology and approved by the Public Services Commission on 17.05.2018, and the revisions, which have already been made or purported to be made in future, will be appointed to a post in Grade III of Technical Assistant of Management Assistant- Technological Segment 3 Service Category.
7.3 The appointments of the candidates, who fail to assume duties of the post on due date and/ or reject or avoid assuming duties of a post or area where he/she is appointed, are liable to be cancelled.
7.4 Candidates should pass 1st efficiency bar examination before the lapse of 03 years from the date of appointment. Further they are required to pass 2nd and 3rd efficiency bar examinations before the lapse of 03 and 05 years from the date of promotion to Grade II and I respectively. In the meantime they are required to acquire the relevant level of competency in the official language as per Public Administration Circular No. 07/2007 before the lapse of 05 years from the date of appointment.

08. *Method of application* :
8.1 The application should be in the form of the specimen appended to this notification and should be prepared on a paper of size 8 1/2" x 12" (A-4) using both sides. It should be specially noted that the application forms should be prepared in a manner where No. 1.0 to 5.0 should appear on the first page, No. 6.0 to 10.0 should appear on the second page. Special attention should be paid to perfect application in the hand writing of the candidate and in the language medium in which he/she sit the examination. Any application, which is not complete in every aspect, and does not comply with the specimen of application, will be rejected without any notice. Candidate should pay attention to verify as to whether the particulars of the receipt issued on payment of examination fee are included in the application and whether the receipt is affixed. (It is advisable to keep photocopies of both the application and the receipt with the candidate) The applicant should be satisfied himself/herself to the effect that the application complies with the specimen indicated in the notification for examination.

For the convenience of the interested parties, facilities have been made available to download the application for the examination prepared correctly from the website of the Department of Archaeology. (www.archaeology.gov.lk)
8.2 The application should be filled in the language in which the candidate intends to sit the examination.
8.3 It is not required to attach a copy of any certificate along with the application.
8.4 *Examination fee* : Candidates, who apply for this examination should pay a fee Rs. 600/- at any Post Office or District/ Divisional Secretariat to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. One edge of the receipt obtained should be pasted in the relevant cage of the application form so as not to be detached. Money Orders or Stamps are not accepted for examination fees. Under no circumstances the examination fee will be refunded or changed for another examination. It would be advisable to keep a photocopy of the receipt.
The completed application form for the examination should be sent by Registered Post to reach the Commissioner General of Examinations, Organization (Institutional and Foreign Examination) Branch, Department of Examinations, P.O.Box 1503, Colombo on or before 20.01.2021. The words **"Open Competitive Examination for Recruitment to the Post of Technical Assistant in ,Management Assistant-Segment 3 Service Category (MT-01-2016) of the Department of Archaeology-2020/2021"** should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.
8.5 Candidate's signature in the application form should have been attested by a Principal of a Government School, a Justice of the Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer in staff grade holding a permanent post in the public Service, Chief Incumbent of a Buddhist Temple, Nayaka Tero, a priest of other religious place or a priest holding a considerable status in religious order.
8.6 Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in the post will be considered.

09. *Issuance of admission card* : The Commissioner General of Examinations will issue admission cards to the candidates, who are within the age limits prescribed in the *Gazette* notification, and have sent their duly completed application along with the receipt for the payment of examination fee on or before the closing date of applications, on the supposition that only those who have possessed qualifications prescribed in the *Gazette* notification have submitted their applications. A notification will be published in the newspapers by the Department of Examinations immediately after the issuance of admission cards. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Organization (Institutional and Foreign Examination) Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioned in the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination or to be appointed to a post.

10. Candidates are not allowed to enter the examination hall without an admission card. Only the admission card, on which the signature of the candidate has been certified, should be submitted to the Chief Invigilator of the examination on the first day of examination. A candidate is required to prove his/her identity when sitting for each question paper at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents will be accepted.

I. National Identity Card
II. Valid Passport
III. Valid driving license

Further the candidates should enter the examination hall without covering their face and ears enabling the identification.

Any candidate, who refuses to reveal his/ her identity, will not be allowed to sit the examination. Candidates should remain in the examination hall during the whole time of examination without covering face and ears enabling invigilators to identify the candidate.

11. Candidates are bound by the rules and regulations imposed by the Commissioner General of Examinations for holding and conduct of results of the examination. Candidates are liable to any punishment impose by the Commissioner General of Examinations in violation of the rules and regulations of the examination.

12. *Penalty for Furnishing False Information* : If a candidate is found to be ineligible, his / her candidature is liable to be canceled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he / she has willfully suppressed any material fact, he/she shall be liable for dismissal from the Public Service.

13. Any matter not provided for in these regulations will be dealt with as determined by the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion subject to the instructions given by the Public Service Commission.

14. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

Dr. Senarath Dissanayaka,
Director General of Archaeology.

Department of Archaeology,
Colombo 07,
16th December, 2020.

Specimen of Application

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF TECHINICAL ASSISTANT IN MANAGEMENT ASSISTANT - TECHINICAL - SEGMENT 3 SERVICE CATEGORY (MT-01-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE STATE MINISTRY OF NATIONAL HERITAGE PERFORMING ARTS AND RURAL ARTS PROMOTION - 2020/2021

(Indicate the language medium of the examination)
(Sinhala - 2, Tamil - 3, English - 4)

(For office use only)

1.0. 1.1 Name in full :
(In English block capitals)
1.2 Name in full (Mr./Mrs./Miss) : .....
(In Sinhala/Tamil)
1.3 Name with initials : .....
(In English block capitals)
1.4 Name with initials (Mr./Mrs./Miss) : .....
(In English block capitals)

2.0. 2.1 Permanent address : .....
(In English block capitals)
2.2 Permanent Address : .....
(In Sinhala/Tamil)

3.0. 3.1. Sex : Male - 0 Female - 1
3.2. Date of birth : Year : Month : Date :
3.3. Age as at 20.01.2021 : Years : Months : Days :

4.0. Number of the National Identity Card :

5.0 Contact Number : Fixed line :
Mobile :

6.0 Educational Qualifications :
6.1. G. C. E. (O/L) Examination : Year : ..... Index Number : .....

Subject	*Pass*

6.2. Vocational qualifications:

Institute	*Course Followed*	*Effective Date*	*Level of Vocational Skills*

7.0. Have you ever been convicted from a Court for any offense ?
(Indicate ✓ in the relevant cage) (If the answer is yes, indicate particulars)
Yes No

8.0 Examination Fee :

Affix the edge of the receipt issued for the payment of Rs. 600/- as the of examination fee so as to not to be detached (It is advisable to keep a photocopy of the receipt).

9.0 Declaration of the candidate:-

I declare that information given in this form is true and correct to the best of my knowledge and all parts of the application have correctly been perfected. I also agree to be bound by the rules governing the examination and also aware that I am liable to be disqualified before the appointment and further to dismissal from service after appointment, if my declaration is found to be false. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations for conducting and issuing the results of this examination.

Date : .....

.....
Signature of the Applicant.

10.0 Attestation of the applicant's signature:

I, hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein and he/she placed his/ her signature in my presence on .....

.....
Signature of the Officer attesting the Signature.

Date : .....
Name in full of the officer attesting the signature : .....
Designation : .....
Address : .....
(To be certified by placing the Official Stamp)

Source: Government Gazette (2020.12.24)