



# SABARAGAMUWA UNIVERSITY OF SRI LANKA BELIHULOYA

## QUALIFICATIONS FOR VACANCIES

### I. Graduate Translator Grade II

- Qualifications** : (i). A Degree of a recognized University with Sinhala / Tamil as a subject
- AND**
- A Credit pass in English Language or Literature at the G.C.E. (Ordinary Level) Examination or should have passed the G.C.E. (Advanced Level) or higher examination in the English medium.
- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Test and Interview.
- Salary Scale** : UMN 3(II)  
Rs. 42,885 - 18x660 - 54,765/= (p.m.)
- Note** : Preference will be given to Graduates who have studied English as a subject for the Degree and/or who are proficient in all three Languages.

### II. Sub Warden Gr. II (Full Time)

- Qualifications** : A Graduate of a recognized University.  
Preference will be given to those with experience in administration and management of hostels.
- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Interview.
- Salary Scale** : UMN 3(II)  
Rs. 42,885 - 18x660 - 54,765/= (p.m.)

### III. Audit Assistant Grade II

- Qualifications** : 1. Should have passed the G.C.E. (O/L) Examination in six (6) subjects at one sitting with Credit passes in :-
- Sinhala Language / Tamil Language
  - English Language / English Literature
  - Mathematics
- AND**
2. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Paper) at one sitting. (Passing in 3 subjects under the old syllabus at one sitting would be sufficient for this purpose)
- AND**
- 3. Post Specific Qualifications**
- Preliminary Level/ Licentiate I/ Foundation Level/ CAB I/ Executive Level of Institute of Chartered Accountants in Sri Lanka or equivalent
- OR**
- Foundation Level of Chartered Institute of Management Accountants (CIMA)
- OR**
- Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE)
- OR**
- Membership of Association of Accounting Technicians (AAT) of Association of Accounting Technicians of Sri Lanka
- AND**
4. Minimum of two (02) years experience in Auditing in State or recognized Private Organization.  
Preference will be given to those who possess an acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.
- Age** : Not less than 18 years and not more than 30 years of age on the closing date of applications.
- Selection** : By Interview.
- Salary Scale** : UMN 2(II)  
Rs. 37,275 - 18x495 - 46,185/= (p.m.)

### IV. Farm Supervisor Grade III

- Qualifications** : (i). G.C.E. (Ordinary Level) Examination in six (6) subjects at not more than two (2) sittings with Credit passes in Sinhala / Tamil / English Language or Literature and Arithmetic / Commercial Arithmetic / Mathematics
- AND**
- Practical Farm School Certificate or equivalent with ten years experience in a State Organization after obtaining such certificate
- OR**
- (ii). School of Agriculture Diploma (Peradeniya or Kundasale) or equivalent with five years experience after such Diploma
- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Interview.
- Salary Scale** : UMT 1(III A)  
Rs. 31,625 - 7x300 - 10x355 - 37,275/= (p.m.)

### V. Management Assistant Gr. III (Book Keeping)

- Qualifications** : 1. Should have passed the G.C.E. (O/L) Examination in six (6) subjects at one sitting with Credit passes in :-
- Sinhala Language / Tamil Language
  - English Language / English Literature
  - Mathematics
- AND**
2. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Paper) at one sitting.
- Note** : **Preference will be given to those who possess the following :**
- An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized Institute
- AND**
- Two years of experience in the use of computer application packages.
- \* Post Specific Qualifications**
- The National Certificate for Accounting Technicians of the Sri Lanka Technical College / College of Technology under the Ministry of Skills Development and Vocational Training or any other equivalent qualification obtained from the recognized Institute
- OR**
- G.C.E. (Advanced Level) qualification should be in the Commerce Stream.
- Age** : Not less than 18 years and not more than 30 years of age on the closing date of applications.
- Selection** : By written Examination & Interview.
- Salary Scale** : UMN 1(III A)  
Rs. 30,725 - 17x300 - 35,825/= (p.m.)

### VI. Supervisor (Landscape) Grade III

- Qualifications** : 1. (a) (i). G.C.E. (Ordinary Level) Examination in six (6) subjects at not more than two (2) sittings
- AND**

- (ii). Successful completion of one year's practical training course in Agriculture conducted by the Department of Agriculture or equivalent.

- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Interview.
- Salary Scale** : UMT 1(III A)  
Rs. 31,625 - 7x300 - 10x355 - 37,275/= (p.m.)

### VII. Supervisor (Maintenance) Grade III

- Qualifications** : i. (a). G.C.E. (Ordinary Level) Examination in six (6) subjects at not more than two (2) sittings with Credit passes in Sinhala / Tamil / English Language or Literature and Arithmetic / Commercial Arithmetic / Mathematics.
- (ii). At least 3 years' experience in Labourer supervision.
- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Aptitude Test & Interview
- Salary Scale** : UMN 1(III A)  
Rs. 30,725 - 17x300 - 35,825/= (p.m.)

### VIII. Nursing Officer Grade II

- Qualifications** : (i). G.C.E. (Ordinary Level) Examination in six (6) subjects at not more than two sittings with Credit passes in 03 subjects.
- (ii). Certificate of competence as a Nurse recognised by the Sri Lanka Medical Council.
- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Interview
- Salary Scale** : UMT 1(III A)  
Rs. 31,625 - 7x300 - 10x355 - 37,275/= (p.m.)

### IX. Public Health Inspector Grade III

- Qualifications** : (i). Should have passed the Public Health Inspectors Examination conducted by the Department of Health
- Age** : Not more than 45 years of age on the closing date of applications.
- Selection** : By Interview
- Salary Scale** : UMT 1(III A)  
Rs. 31,625 - 7x300 - 10x355 - 37,275/= (p.m.)

### X. Technical Officer (ICT) Grade III

- Qualifications** : (i) Should have passed in three (3) subjects at the G.C.E. (A/L) Examination in one sitting in Science subjects in the Science Stream ; Subject combination/s to be decided by the Faculty concerned upon the recommendation of the Department
- AND**
- (ii) Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Information Communication and Multimedia Technology / Information and Communication Technology / Information Technology or equivalent.
- Preference will be given to those who have work experience in ICT.
- Age** : Not less than 18 years and not more than 45 years of age on the closing date of applications.
- Selection** : By written and/or practical test and an Interview
- Salary Scale** : UMT 1(III A)  
Rs. 31,625 - 7x300 - 10x355 - 37,275/= (p.m.)

### XI. Technical Officer (Chemical) Grade III

- Qualifications** : i. Should have passed in three (3) subjects at the G.C.E. (A/L) Examination in one sitting in Science Stream
- AND**
- ii. (a) Diploma in Medical Laboratory Technology
- OR**
- (b) Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Chemistry / Chemical Engineering.
- Note** : Acceptability of the qualification mentioned in above (ii) (b) shall be judged by the Faculty concerned.
- Age** : Not less than 18 years and not more than 45 years of age on the closing date of applications.
- Selection** : By written and/or practical test and an Interview.
- Salary Scale** : UMT 1 (III A)  
Rs. 31,625 - 7x300 - 10x355 - 37,275/= (p.m.)

#### CONDITIONS OF SERVICE :

- These posts are permanent. The appointments will be on probation for a period of three (03) years.
- Selected candidates if presently serving in a Government Department will have to obtain his/ her release through their respective appointing authority. Government employees will not be entitled to maintain their pension rights whilst in the University Service.

#### BENEFITS :

- Selected candidates will begin to contribute to the Universities Provident Fund by means of monthly deductions from his/ her salary an amount equal to ten (10%) percent of his/ her basic salary. The University will, in addition out of its funds contribute at the same time a sum equal to seven (07%) percent of his/ her earnings to the Universities Provident Fund and eight (08%) percent of his/ her earnings to the Pension Fund.
- Three (03%) per centum of his/ her basic salary will be contributed by the University to the Employees Trust Fund in terms of Provision of the Employees Trust Fund.
- In addition to the above salary, Government approved allowances and Cost of Living Allowance approved by the University Grants Commission will also be paid to the staff where relevant.

#### HOW TO APPLY :

Application forms and relevant information could either be downloaded from the University Web Site: [www.sab.ac.lk](http://www.sab.ac.lk) or could be obtained from the office of the Assistant Registrar/Non Academic Establishments of this University up to **11.09.2020** by personally calling over or by sending a self-addressed stamped envelope 9"x4" in size to reach the Assistant Registrar/ Non Academic Establishments of this University.

Duly completed applications on prescribed forms together with certified copies of relevant certificates etc., should be sent under registered cover, indicating the post applied for on the top left-hand corner of the envelope, to reach the **Assistant Registrar/Non Academic Establishments, Sabaragamuwa University of Sri Lanka, P.O. Box - 02, Belihuloya** on or before **18.09.2020**.

Applicants from the University system/ Government Departments/ Corporations/Statutory Boards, should channel their applications through their respective Heads of Institutions.

The University reserves the right to shortlist the candidates. Applications which do not conform to these requirements, incomplete applications and applications received after the closing date will be rejected without intimation.

**Acting Registrar**  
**Sabaragamuwa University of Sri Lanka**

18.08.2020