

Ministry of Industries and Supply Chain Management

Lanka Mineral Sands Limited

Employment Vacancies - Pulmoddai Plant

Applications are hereby invited from qualified and eligible applicants for the following vacant posts, at the Lanka Mineral Sands Limited, a fully owned government company.

01. Deputy General Manager (Administration & Human Resources)

(Senior Management Services Category - HM - 1-3)

Location - Pulmoddai Plant - 01 Post

External Applicants :

(a) Educational Qualifications:

Having obtained a Bachelor's Degree in Human Resources Management field, in a university recognized by the University Grants Commission (UGC), together with a post graduate (Masters) Degree in the relevant field/ associate membership of a Chartered Professional Institute, compatible to the relevant subject field.

and

Experience :- Minimum of 17 years of experience in a post of management level, in the relevant subject field, together with a very good satisfactory service record, in the public sector, a State Corporation, Board, Statutory Institution or recognized Institution in the private sector.

- (b) Full membership in a recognized Chartered Professional Institution compatible to the relevant subject field; and

Experience :- Minimum 17 years of experience in a management level post in the relevant subject field in the Public Sector, State Corporation, Board, Statutory Institution or in a recognized institution in the private sector, together with a very good satisfactory service record.

Internal Candidates :

Having obtained one of the following qualifications:

- Should have fulfilled the qualifications required for external applicants, given above.
- Having completed a satisfactory period of service for minimum two years in the senior management (HM-1-1) service category in the relevant subject field
- Should have completed a satisfactory period of service for minimum of 07 years in Grade 1 post in the management (MM-1-1) service category in the relevant subject field.

Salary Code and the monthly salary scale relevant to HM-3 service category

According to Management Services Circular No. 02/2016,

Salary Code: HM-1-3 - Rs. 86,865/- = 2,270x15 = 120,915/ =

Age Limit: Should be not less than 35 years and not more than 55 years of age. The upper age limit will not be applicable to the Internal Applicants.

In addition the commonly paid allowances, following allowances also will be paid for the HM-1-3 salary category.

Allowances :

- Monthly transport allowance of Rs. 50,000/= will be paid and cash reimbursement for 120 litres of fuel.
- Reimbursement of Communication Bills.

02. Medical Officer

(Management Service Category - MM-1-1)

Location: Pulmoddai Plant - 01 Post

External Candidates:

Educational and Professional Qualifications :

Should have obtained one of the following qualifications:

- M.B.B.S. Degree and registration in the Sri Lanka Medical Council
- or**
- R.M.P. or similar qualifications with 01(one) years post qualifying experience as a Physician (Doctor) in a recognized Institution

with

Registration in the Sri Lankan Medical Council to be eligible to serve as a Medical Professional

Salary Code and monthly salary scale relevant to MM-1-1 service category

As per the Management Services Circular No. 02/2016,

Salary Code: MM-1-1 - Rs. 53,175/- = 1,375x10, 1,910x15 = 95,575/ =

Age Limit: Should be not less than 22 years and not more than 45 years of age. The upper age limit will not be applicable to the Internal Applicants.

03. Staff Nurse

(Management Assistant - Technical Service Category - MA-2-1)

Location: Pulmoddai Plant - 01 Post

Educational and Professional Qualifications:

- (a) Should have passed the General Certificate of Education (Ordinary Level) Examination in six(06) subjects in one sitting, with

(I) Sinhala/Tamil Language

(II) With four (04) credit passes including Mathematics and with English Language included

- (b) Should have passed the G.C.E. (Advanced Level) Examination in all the subjects (in the Science Stream) (except the Common General Test) and having obtained the qualifying standard required to study a Tertiary Education Course, and

Professional/Competency:

A certificate relevant to the Nurses Training (Nursing) obtained from a Institution, recognized by the Government together with the registration as a Nurse in the Sri Lanka Medical Council and one(01) years experience in a Hospital, recognized by the Government, gained after the training.

Internal Applicants:

Having fulfilled the above qualifications required for the external applicants.

Age Limit: Should be not less than 18 years and not more than 45 years of age. The upper age limit does not apply for the internal applicants.

04. Engineering Assistant (QS & IT)

(Management Assistant, Technical Services Category - MA-2-1)

Location: Pulmoddai Plant - 02 Posts

Technical Proficiency/Competency

Successfully completed a National Vocational Qualification (NVQ) Course, not less than Level 05(five), Course, relevant to the Electrical/Civil fields as prescribed by the Tertiary & Vocational Education Commission (TVEC), relevant to the tasks/ duties assigned to the post of Engineering Assistant and having obtained a Technical Proficiency/Competency Certificate for the purpose.

(Having gained qualifications in Engineering Assistant Quantity Surveying (QS) and obtained qualifications in Engineering Assistant Information Technology (IT) will be considered as special qualifications).

Salary Code and Monthly Salary Scales relevant to the MA-2-1 Services Category

As per the Management Services Circular No. 02/2016.

Salary Code, MA-2-1 Rs. 30,310/- = 300x10, 350x7, 495x4, 660x20 = 50,940/ =

Age Limit :- Should be not less than 18 years and not more than 45 years of age. This upper age limit does not apply to the internal applicants/candidates.

In addition to the paid salary, following allowances and benefits will be entitled to all the above posts.

Allowances:

- Cost of Living Allowance (COL) of Rs. 7,800/= approved by the Treasury.
- Monthly food allowance - based on the daily attendance.
- Monthly attendance incentive payment:- Based on daily attendance.
- Hardship allowance of Rs. 4000/= per month - (only for the employees of the Pulmoddai Plant).

Benefits:

- Annual Production Incentive payment/ allowance
- Annual bonus payment (allowance)
- Insurance coverage for surgical and hospitalization and outdoor treatment.
 - Insurance coverage for hospitalization (including family members), Rs. 200,000/- per year.
 - Reimbursement of outdoor treatment bills of Rs. 20,000/- per year (including family members)
 - Reimbursement of Dental Treatment Bills of Rs. 5,000/= (including family members).
- Medical expenses covered up to a fixed (prescribed) limit.
 - An allowance of Rs. 12,000/= once in two years. (Specialists/ Consultant medical fees/medical test fees, eye glass/spectacles and hearing aids expenses).
- In addition to this, other benefits entitled to the permanent employees to be paid.
- Employees to contribute 10% to the Employees Provident Fund (EPF) and Employer's Contribution Fund (ETF) 15% of the salary and 3% to the Employees Trust Fund (ETF).

General Conditions:

- Each and every applicant should be a citizen of Sri Lanka.
- Should be physically fit and mentally sound to carry out the duties entrusted to the post, and to serve in any part of the island.
- Should be of an excellent moral character.
- Pay as you earn (PAYE) Tax will be levied from out of all the emoluments/earnings of the selected applicant.

Applications of all the applicants who are already employed in the Public Sector/State Corporations/Statutory Boards and State owned Companies should be forwarded through the respective Heads of Departments/Institutions.

Applications for the above posts (together with the photocopies of the relevant certificates) clearly marked the post applied for on the top left-hand corner of the envelope should be sent by Registered Post, addressed to the Chairman, Lanka Mineral Sands Limited, No. 341/21, Sarana Mawatha, Rajagiriya, to receive on or before 06th July, 2020.

**Chairman,
Lanka Mineral Sands Limited.,
No. 341/21, Sarana Mawatha,
Rajagiriya.**