



WATER RESOURCES BOARD

Ministry of Water Supply

VACANCIES



Applications are invited from citizens of Sri Lanka for the following which were approved by the Department of Management Service.

- Engineer (Mechanical)
- Engineer (Civil)
- Manager (Admin)
- Accountant
- Manager (Drilling)
- Hydro-Geologist
- Administrative Officer
- Transport Officer
- Environmental Officer
- Procurement Officer
- Technical Assistant (Civil)
- Technical Assistant (Mechanical)
- System Operator
- IT Technician
- Work Supervisor
- Store-Keeper
- Water Analyst
- Asst. Drilling Superintendent

01). Engineer (Mechanical) (MM 1-1) (01 Post)

Qualification & Experience :

External: Degree in Mechanical Engineering from a recognized University

Internal: 05 years service in the relevant field as Engineering Assistant (Mechanical) in Junior Manager Category in Water Resources Board.

02) Engineer (Civil) (MM 1 – 1) (01 Post)

Qualification & Experience :

External: Degree in Civil Engineering from a recognized University

Internal: 05 years service in the relevant field as Engineering Assistant (Civil) in Junior Manager Category in Water Resources Board.

03) Manager (Administration) (MM 1-1) (01 Post)

Qualification & Experience :

External: A degree from a recognized University with three (03) years post qualifying experience in Human Resources Development / Administration in a government Department / Corporation / Board or in a reputed private sector establishment.

Internal: Five (05) years satisfactory service as an Administrative Officer in the Junior Manager category in Water Resources Board.

Note: Experience in computerized Database Management and knowledge of Government Administration procedures and circulars will be an added qualification.

04) Accountant (MM 1-1) (01 Post)

Qualification & Experience :

External: Intermediate level qualification of the institute of Chartered Accountants of Sri Lanka (ICASL) **OR** Degree in Management or Commerce **OR** Higher National diploma in Accountancy

AND

At least (03) three years experience in accounting and finance in an executive (Managerial) capacity in a Government Department /

Corporation / Board or a reputed Mercantile establishment after obtaining above qualifications.

Internal: Minimum of 05 years satisfactory service as Accounts Officer in Junior Manager Category in Water Resources Board.

Note: Exposure to computerized accounting environment is a distinct advantage.

05) Manager (Drilling) (MM 1-1) (03 Posts)

Qualification & Experience :

External: Degree in Mechanical Engineering from a University recognized by UGC

Internal: 05 years service in the relevant field as Drilling Superintendent / Engineering Assistant in Junior Manager Category in Water Resources Board.

06) Hydro-Geologist (MM 1-1) (07 Posts)

Qualification & Experience :

External: B. Sc. (Sp.) degree in Geology from a recognized University
OR

B. Sc. Degree with Geology as a principle subject and at least one year experience in the field of Geology.

07) Administrative Officer (JM 1-1) (01 Post)

Qualification & Experience :

External: Bachelor's Degree from a university recognized by the UGC **WITH** minimum of one year post qualifying experience in the relevant field in a Government Department/ Corporation/Board or in a reputed Mercantile Establishment.

Proficiency in Ms Office software package is a distinct advantage.

Internal : Employees who have completed a minimum of five (05) years satisfactory service in the relevant field in a post in Grade II of the "Management Assistant-non technological" Category.

Proficiency in Ms Office software package and successful completion of a certificate course in Personal / Human Resources Management is a distinct advantage.

OR

Employees who have successfully completed the Certificate Course in Personal / Human Resources Management conducted by the National Institute of Business Management (NIBM) / Institute of Personal Management **OR** equivalent with minimum of 10 (Ten) years satisfactory service in the relevant field in Water Resources Board as "Management Assistant (Non-Technological)" Grade II

Proficiency in Ms Office software package is a distinct advantage.

08) Transport Officer (JM 1-1) (01 Post)

Qualification & Experience :

External : Bachelor's Degree from a University recognized by the UGC **WITH** minimum of one year post qualifying experience in the relevant field in a Government Department/ Corporation/Board or in a reputed Mercantile Establishment.

AND

Possessing of a valid driving license for all types of vehicles

Internal : Employees who have completed a minimum of five (05) years satisfactory service in a post of Technical Assistant (Mechanical) Grade II of the "Management Assistant - Technological" Category who possess a valid driving license for all types of vehicles.

OR

National Diploma in Technology (NDT) or National Diploma in Technical Science (NDES) or equivalent in Mechanical / Automobile Engineering and possessing a valid driving license for all types of vehicles **WITH** minimum of 05 (five) years post qualifying experience in "Management Assistant (Technological)" Category Grade II.

09) Environmental Officer (JM 1-1) (01 Post)

Qualification & Experience :

External : Bachelor's Degree in Physical Science or Natural Sciences from a university recognized by the UGC **WITH** minimum of one year post qualifying experience in environmental matters in a reputed Government Department/ Corporation/Board or in a reputed Mercantile Establishment.

Internal : Employees who have completed a five years satisfactory service in Management Assistant (Technological / Non Technological) category – Grade II in Water Resources Board and successfully completed a Diploma or Certificate course in Environmental Studies are eligible to apply.

10). Procurement Officer (JM- 1 – 1) (01 Post)

Qualification & Experience :

External: A degree from a recognized University with one year post qualifying Experience in local and foreign supplies work in a Government Department / Corporation / Board or a reputed private institution in an executive position.

OR

Two (02) years diploma in supplies and materials management and 15 (fifteen) years post qualifying experience in local and foreign supplies work in a Government Department / Corporation / Board or a reputed private institution.

Internal: Minimum of five (05) years experience in the field of procurement in Water Resources Board in Management Assistant (Non-Technical) Category Grade II.

OR

Employees who have successfully completed one year certificate course in Procurement Management conducted by the Institute of Supplies and Materials Management or any other recognized organization and

completed a minimum of 05 (Five) years satisfactory service in Water Resources Board in "Management Assistant" Category, Grade II.

11) Technical Assistant (Civil) (01 Post) /Technical Assistant (Mechanical) (05 Posts) (MA 2-2)

Qualification & Experience :

External: Educational:

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including
 - i. Sinhala / Tamil
 - ii. Maths

- b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper at the G.C.E. (A/L) Examination

Vocational:

Having successfully completed at least 02 year Diploma or Certificate Course not below N.V.Q. Level 5 in Mechanical or Civil Engineering Field conducted by a recognized Institute of Technological Training.

Internal:

Educational:

Having passed the G.C.E. (O/L) examination in six subjects in one sitting with four credit passes including:

- i. Sinhala / Tamil
- ii. Maths
- iii. Science

Vocational:

Having successfully completed at least 02 year Diploma or Certificate Course not below N.V.Q. Level 5 in Mechanical or Civil Engineering Field conducted by a recognized Institute of Technological Training.

WITH

At least 05 years experience in Water Resources Board in Mechanical or Civil Engineering Field.

12) System Operator (MA 2-2)

(01 Post)

Qualification & Experience :

External: Educational:

a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. English
- iii. Maths

b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination

Vocational:

Having successfully completed a Diploma or Certificate Course not below N.V.Q. Level 5 in Information Technology conducted by a recognized Institute of Technological Training and having thorough knowledge in Ms Office software package.

13) IT Technician (MA 2-2)

(01 Post)

Qualification & Experience :

External: Educational:

a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. English
- iii. Maths

b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination

Vocational:

Having successfully completed a Diploma or Certificate Course not below N.V.Q. Level 5 in Computer Hardware Technology conducted by a recognized Institute of Technological Training and having thorough knowledge in repair and maintenance of computers and related equipment.

14) Work Supervisor (MA 2-2) (02 Posts)

Qualification & Experience :

External : Educational:

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including
 - i. Sinhala / Tamil
 - ii. Maths

- b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination

Vocational:

Having successfully completed a Diploma or Certificate Course not below N.V.Q. Level 5 in Mechanical or Civil Engineering Field conducted by a recognized Institute of Technological Training.

Internal : Educational:

Having passed the G.C.E. (O/L) examination in six subjects in one sitting with four credit passes including:

- i. Sinhala / Tamil
- ii. Maths
- iii. Science

Vocational:

At least 05 years experience in Primary Level – Skilled category, Gr. 01 in Water Resources Board in the relevant field with industrial skills of a defined degree proven at a trade test.

15) Store-Keeper (MA 2-2)

(02 Posts)

Qualification & Experience :

External: Educational :

(a). Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Maths

AND

(b). Having passed at least three subjects (other than the General Paper) at the G.C.E. (A/L) examination.

Vocational :

Successful completion of the Certificate Course in Supplies and Materials Management conducted by the Institute for Supplies and Materials Management.

Special Skills

Possession of following skills will be a distinct advantage:

- Proficiency in Microsoft Office, Internet, E-Mail.
- Proficiency in Computerized Inventory Control Software Packages.

Internal : Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational:

Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Maths

Vocational :

Successful completion of the Certificate Course in Supplies and Materials Management conducted by the Institute for Supplies and Materials Management.

Other:

Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Possession of following skills will be a distinct advantage:

- Proficiency in Microsoft Office, Internet, E-Mail.
- Proficiency in Computerized Inventory Control Software Packages.

Note:- Any period of service prior to been appointed to a permanent post or any period of service to be completed under training as a prerequisite for appointment on permanent basis to any post should not be counted within the five years of service required for qualification as stated above. Any period of service on casual / temporary basis too should not be counted for this purpose.

16). Water Analyst (MA 2 – 2) (08 Posts)

Qualification & Experience :

External : Educational:

a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Science
- iii. Maths

b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination.

Vocational:

At least 05 years experience in a reputed laboratory as an Analyst with industrial skills of a defined degree proven at a trade test.

Internal: Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational:

Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Science
- iii. Maths

Other:

Minimum of five (05) years satisfactory service in Water Resources Board Laboratory in a permanent post under the above employee category with industrial skills of a defined degree proven at a trade test.

17) Asst. Drilling Superintendent (MA 2-2) (05 Posts)

External:

Educational:

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including
 - i. Sinhala / Tamil
 - ii. Maths
 - iii. Science

- b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination including:
 - i. Maths
 - ii. Physics / Chemistry

Vocational:

Having successfully completed at least 02 year Diploma or Certificate Course not below N.V.Q. Level 5 in Mechanical Engineering Field conducted by a recognized Institute of Technological Training.

OR

Successful completion of 02 year Training Programme in Deep Drilling Technology in Water Resources Board.

Internal:

Educational:

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting including
 - i. Sinhala / Tamil
 - ii. Maths
 - iii. Science

b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination including:

- i. Maths
- ii. Physics / Chemistry

At least 05 years experience in Water Resources Board as a Drilling Mechanic / Drilling Machine Operator in Primary Level (Skilled) – PL 3 category, Grade I with industrial kills of a defined degree proven at a trade test.

General Conditions :

01. Salary Scales

MM 1 – 1	= Rs. 53,175 – 10 x 1,375 – 15x1910 – 95,575
JM 1 – 1	= Rs. 42,600 – 10 x 755 – 18x1135 – 70,580
MA 2 – 2	= Rs. 30,310 – 10 x 300 – 7 x 350 – 4 x 600 – 20 x 710 – 52,360

02. Age Limit

MM 1 – 1	:	should be not less than 22 years and not more than 45 years.
JM 1 – 1	:	should be not less than 22 years and not more than 45 years.
MA 2 – 2	:	should be not less than 18 years and not more than 45 years.

03. Salaries will be paid according to the Management Service Department Circular No. MSD/2/2016 Issued by Management Service Department.
04. Age limit stipulated above does not apply to employees in the State Sector.
05. Applications from employees in the State Sector should be forwarded through the Head Department of the institution.
06. The title of the post applied for should be state on the left – hand corner of the envelope.
07. Application giving Bio – Data with copies of certificates and the names and address of two references (non – related) should be forwarded for the **“Chairman, Water Resources Board, 2A, Hector Kobbekaduwa Mawatha, Colombo – 07”** to reach on or before 15th December, 2020.

Dr. J.D. Samarasinghe
Chairman
Water Resources Board