

VACANCIES



WASTE MANAGEMENT AUTHORITY (WESTERN PROVINCE)

Senior Development Officer (Special Projects)	-	01 Post (Permanent)
Personal Assistant	-	01 Post (Permanent)
Management Assistant	-	03 Posts (Contract Basis)

Applications are hereby invited from the citizens of Sri Lanka, having undermentioned qualifications, for the posts, given above.

Post	-	SENIOR DEVELOPMENT OFFICER (SDO) - (Special Projects)
Salary Scale	-	JM 1-2 Rs. 43,355 - 10x755 - 18x1, 135-71, 335
Educational Qualifications	-	Having obtained a Special Degree from a recognized university in Engineering/ Science/Geography/Social Science, Subject Fields, together with 02 (two) years experience in Waste Management.

Or

Having obtained a General Degree, from a recognized university with 03 (three) years experience in Waste Management, and complete 05 (five) years experience in the public sector, Govt Depts. Semi- Government (State Sector), Provincial/Local Govt. Sector, establishments, or in Private Sector Institutions, including 03 (three) years experience in Waste Management.

Post	-	PERSONAL ASSISTANT
Salary Scale	-	MA 2-2 (Rs. 30, 310 - 10x300 - 7x350 - 4x600 - 20x710 - 52,360)
Educational Qualifications	-	Two (02) years experience and Diploma in the Institute of Chartered Secretaries

Post	-	MANAGEMENT ASSISTANT - (Contract Basis) - Karadiyana Project - 02, Kalutara "Mihisaru" Project - 01.
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Salary Scale	-	Negotiable
Education Qualifications	-	Having passed the G.C.E. (Advanced Level) in 03 (three) subjects and the G.C.E. (Ord Level) Examination, in six (06) subjects, together with 04 (four) credits passes for, subjects including Mathematics, Sinhala language and English.
Age Limit	-	Should be not be less than 18 years and not more than 45 years of age. This upper age limit is applicable to the internal candidates, or for the applicants who are employed in the Government sector, provincial / local government sector.

Other Terms & Conditions:

1. Recruited, Suitable applicants should have to contribute 10% of their basis salary to the Employees Provident Fund (EPF), and the Waste Management Authority (W.P), (WMA), will have to contribute 15% of the basic salary to Employees Provident Fund (EPF) and 3% of the basic salary to Employees Trust Fund (ETF).
2. The successful employees is entitled to the Govt. Approval other allowances Cost of Living allowance, Special Allowances), Telephone facilities and other, additional fringe benefits recommended by the Board of Directors of the Authority, (Bonuses, Medical Insurance benefits, etc.,)
3. Recruited, successful applicants should have to adhere, to the rules and regulations of the Establishments Code, Western Provincial Financial Regulations, Laws and Orders of the Western Provincial Public Service (WPPSC), Rules and Regulations, and Acts and Orders, enacted and imposed by the government of Sri Lanka or Western Provincial Council (WPC) or will be or be enacted required or incomplete applications and from time to time.

Mode of Recruitment:

Candidates are subjected to an interview in the presence of a Panel/Board of Interviewers called by the Chairman of the Waste Management Authority (W.M.A). Applications, sans the qualifications, delayed (late applications will be rejected, and the candidates will not be intimated of the rejections or receipt of such application.

How To Apply:

Self-prepared applications, giving all the particulars, together with the photo copies of the certificates of the relevant qualifications, police report, and the Grama Niladhari Certificate, should be sent by registered post, addressed to the Chairman, Waste Management Authority (WMA), (Western Province), No, 204, New Provincial Council Building, Denzil Kobbekaduwa Mawatha, Battaramulla to be received on or before 08/01/2021, and the post applied for should be clearly indicated on the top left hand corner of the envelope, enclosing applications.

Applications of the persons who are already employed in the public/Provincial Public Service should be channelled through their Heads of their respective Departments/Institutions, and an allowance of any amount, will not be paid for those attending the interviews, to the prospective applicants canvassing in any form to the Board of Interviewers regarding the posts will be considered as a strict disqualification.

N.B.:- Preference will be given to those permanent residents within the Western Province.

**Chairman,
Waste Management Authority,
Western Province.**