



CENTRAL ENVIRONMENTAL AUTHORITY

(MINISTRY OF ENVIRONMENT)

VACANCIES

We are looking for qualified, dynamic, self-motivated, career ambitious, team players to join CEA to fill the following vacancies.

The upper age limit will not be applicable to the internal candidates and applicants already in the state service. Proficiency in English, familiarity with government regulations and computer literacy are essential prerequisites. Applicants who are in the Government / Semi Government Sector should forward their applications through Heads of the Departments/ Institutes

1) Post of Director (Administration) - HM 1-1 (01 Post)

Qualifications & Experience:

External 1. A Bachelor's Degree in General Management / Human Resources Management / Public Management / Business Management which is recognized by the U.G.C.

WITH

A Postgraduate degree qualification (Master's) in General Management/ Human Resources Management /Public Management/ Business Management which is recognized by the UGC.

AND

Minimum of 15 years experience at a "Managerial Level" in the field of General Management / Administration / Human Resource Management in a Recognized Institution.

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM)-Grade I, in the subject area relevant to the post.

2) Post of Director- HM 1-1 (01 Post)

Qualifications & Experience:

External 1. A Bachelor's Degree in the field of Environment which is recognized by the U.G.C.

WITH

A Postgraduate degree qualification (Master's) in the field of Environment which is recognized by the UGC.

AND

Minimum of 15 years experience at a "Managerial Level" in the field of Environment in a Recognized Institution.

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM)-Grade I, in the subject area relevant to the post.

● The vacancy exists in the Northern Provincial Office at Kilinochchi.

Salary Scale for HM 1-1 Posts :

Rs. 80,295 – 15 x 2,270 - 114,345.00 P.M.

In addition to the above salaries, government approved allowances are also paid.

Age Limit for HM 1-1 Posts: Should be not less than 35 years and not more than 55 years.

Fringe Benefits for the Higher Manager Posts

- Allocated vehicle or vehicle allowance of Rs. 50,000/- and fuel allowance relevant to the post
- Professional allowance as per the MSD Circular 05/2017.
- Reimbursement of telephone bills relevant to the post
- Distress loan
- Encashment of medical bills through a medical insurance scheme
- Encashment of unutilized medical leave

3) Post of Assistant Director (Finance) - (MM 1-1) - (01 Post)

Qualifications & Experience:

External 1. A degree in the field of Finance/Commerce/ Accountancy/ Management which is recognized by the UGC.

OR

2. Having passed the Intermediate of a recognized professional Chartered Institute, of which the subject area is relevant to the post

AND

A minimum five (05) years post qualifying experience in Executive Level in the field of Financial Management / Accounting/Auditing.

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Five (05) years satisfactory service in Finance / Accounting/ Auditing at Junior Manager Level in CEA.

4) Post of Assistant Director (Administration) - (MM 1-1) - (01 Post)

Qualifications & Experience:

External 1. A degree in the field of Human Resources Management/Business Management /Public Management/ Supply Management which is recognized by the U.G.C

AND

A minimum five (05) years post qualifying experience in Executive Level in the field of Personnel Management/Human Resource Management/General Administration/ Supply Management after obtaining the first degree.

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Five (05) years satisfactory service in Human Resources Management/ General Administration at Junior Manager level in CEA

5) Post of Assistant Director (Information Technology) - (MM 1-1) - (01 Post)

Qualifications & Experience:

External 1. A Bachelor's Degree in the field of Information Technology and Network/System Administration which is recognized by the U.G.C

AND

A minimum five (05) years post qualifying experience in Executive Level in the field of Information Technology and Network/System Administration after obtaining the first degree.

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Five (05) years satisfactory service in the field of Information Technology as a Junior Manager Level in CEA.

6) Post of Chemist- (MM 1-1) - (01 Post)

Qualifications & Experience:

External 1. A Bachelor's Degree in the field of Science which is recognized by the UGC with Chemistry as a subject.

AND

A minimum five (05) years post qualifying experience in Executive Level in a recognized Analytical Laboratory

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Five (05) years satisfactory service in Laboratory works at Junior Manager Level in CEA.

➤ The vacancy exists in the Northern Provincial Office at Kilinochchi

Salary Scale for MM 1-1 Posts:

Rs. 53,175 - 10 x 1,375 - 15 x 1,910 - 95,575 P.M.

In addition to the above salaries, government approved allowances are also paid.

Age Limit for MM 1-1 Posts: Should be not less than 22 years and not more than 45 years

Fringe Benefits for the Middle Manager Posts

- Professional allowance as per the MSD Circular 05/2017
- Reimbursement of telephone bills as relevant to the post
- Distress loan
- Encashment of medical bills through a medical insurance scheme
- Encashment of unutilized medical leave

7) Post of Web Master - (JM 1-2) - (01 Post)

Qualifications & Experience:

External 1. A Degree in the field of Computer Science which is recognized by UGC.

AND

One (01) year experience in Web Designing/ Web Maintenance in a recognized Institution.

Internal 1. Having obtained the qualifications required by the external candidates above.

OR

2. Completion of minimum Five (05) years satisfactory service in Management Assistant – Technological (MA 2-2) Category Grade II in the relevant field.

Salary Scale for JM 1-2 Post:

Rs. 43,355-10 x 755 – 18 x 1135 – 71,335 P.M.

In addition to the above salaries, government approved allowances are also paid.

Age Limit for JM 1-2 Post: Should be not less than 22 years and not more than 45 years

Fringe Benefits for the Junior Manager Posts

- Reimbursement of telephone bills as relevant to the post
- Distress loan
- Encashment of medical bills through a medical insurance scheme
- Encashment of unutilized medical leave

8) Post of Assistant Legal Officer - (MA 5-1) - (01 Post)

Qualifications & Experience:

External 1. LLB Degree which is recognized by the UGC and enrolled as Attorney-at-Law.

9) Post of Translator - (MA 5-1) - (01 Post)

Qualifications & Experience:

External 1. A Bachelor of Arts degree in Translation Methods/ Translation Studies which is recognized by the UGC.

(Preference will be given to those who have experience in translation work from Sinhala to Tamil, Sinhala to English, English to Tamil and vice versa – as when necessary)

Salary Scale for MA 5-1 Posts:

Rs. 34,870-10 x 660 – 15 x 755 –11 x 930 – 63,025 P.M.

In addition to the above salaries, government approved allowances are also paid.

Age Limit for MA 5-1 Posts: Should be not less than 22 years and not more than 45 years

10) Post of Technical Assistant (Electrical and Mechanic) - (MA 2-2) (1 Post)

11) Post of Technical Assistant (Civil) - (MA 2-2) (01 Post)

Qualifications & Experience:

External 1. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 in the relevant field, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

AND

One (01) year experience in the relevant field in a recognized Institution.

Salary Scale for MA 2-2 Posts:

Rs. 30,310-10 x 300 – 7 x 350 –4 x 600 – 20x 710 – 52,360 P.M.

In addition to the above salaries, government approved allowances are also paid.

Age Limit for MA 2-2 Posts: Should be not less than 18 years and not more than 45 years

Fringe Benefits

- Distress loan
- Encashment of medical bills through a medical insurance scheme
- Encashment of unutilized medical leave

General Instructions

The applicants should visit www.cea.lk website to download the specimen application and should be forwarded in registered post on or before 21st December 2020 to reach the Director General via address given below.

Copies of the certificates only to prove basic qualifications and experience should be attached with the application. Indicate the post applied for, on the top left-hand corner of the envelope & incomplete and late applications will be rejected.

Shortlisted applicants based on highest qualification & experience, will be called for an interview and selection will be based on performance at the interview.

**Director General
Central Environmental Authority
104, Denzil Kobbekaduwa Mawatha,
Battaramulla**

04.12.2020